

**SHAMONG TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
AUGUST 13, 2013
7:00 PM
INDIAN MILLS MEMORIAL SCHOOL**

The Regular Meeting of the Shamong Township Board of Education was called to order at 7:20 pm by Board President Melissa Ciliberti who announced, "The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Central Record and Burlington County Times."

Announcement: This meeting is being audio taped.

ROLL CALL

Melissa Ciliberti, Jeffrey Siedlecki, Michael Tuman, Greg Vitagliano, & Jeffrey Warner

Others Present:

Christine Vespe, Superintendent

Lisa Abramovitz, Curriculum Coordinator

Timothy Carroll, Principal Principal IMMS

Nicole Espenberg, Director of Pupil Services

Sheri Perkins, Acting Recording Secretary for Board Minutes

Michael Mados, Timothy Carroll, and Nicole Moore were absent.

The flag salute was conducted.

PRESENTATION

Christine Vespe presented the 2013-2014 District Goals.

APPROVAL OF MINUTES

Michael Tuman moved, seconded by Greg Vitagliano, to approve the minutes of the minutes of the June 11th Board meetings.

AYES-ALL

NAYS-NONE

FINANCIAL REPORTS

Michael Tuman moved, seconded by Jeffrey Siedlecki, to approve the following financial reports:

Secretary's Reports for the month of June 2013

Treasurer's Reports for the month of June 2013

Budget Transfers for the month of June 2013

Bill List for:

June 20, 2013

Mrs. Vespe thanked Diann Love, who will be retiring in September, for all her years in the district's school system.

Personnel

Greg Vitagliano moved, seconded by Michael Tuman, to approve the resignation of the following individual:

Susan Siegler	CST Social Worker	Effective September 20, 2013
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Roll Call Vote: AYES-	Melissa Ciliberti Jeff Siedlecki Michael Tuman Greg Vitagliano Jeffrey Warner	NAYS-NONE
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Greg Vitagliano moved, seconded by Michael Tuman, to approve the resignation of the following individual:

Jagriti Vyas	IMS Speech	Effective October 4, 2013
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Roll Call Vote: AYES-	Melissa Ciliberti Jeff Siedlecki Michael Tuman Greg Vitagliano Jeffrey Warner	NAYS-NONE
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Greg Vitagliano moved, seconded by Jeffrey Siedlecki, to approve retirement of the following individual:

Diann Love	CST Secretary	Effective Septembe 30, 2013
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Roll Call Vote: AYES-	Melissa Ciliberti Jeff Siedlecki Michael Tuman Greg Vitagliano Jeffrey Warner	NAYS-NONE
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Greg Vitagliano moved, seconded by Jeffrey Warner, to employ the following individual:

<u>Name</u>	<u>Bldg/Position</u>	<u>Eff. Date</u>	<u>Salary</u>
Colleen Forrester	IMS Special Education	9/1/13	Step 2 BA+15 Teacher Salary Guide

Roll Call Vote: AYES-	Melissa Ciliberti Jeff Siedlecki Michael Tuman Greg Vitagliano	NAYS-NONE
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Jeffrey Warner

Greg Vitagliano moved, seconded by Michael Tuman, to employ the following individual:

<u>Name</u>	<u>Bldg/Position</u>	<u>Eff. Date</u>	<u>Salary</u>
Rachel Albanesi	CST Secretary	10/1/13	Step 6 Secretary Salary Guide

Roll Call Vote: AYES- Melissa Ciliberti
Jeff Siedlecki
Michael Tuman
Greg Vitagliano
Jeffrey Warner

NAYS-NONE

Greg Vitagliano moved, seconded by Michael Tuman, to approve the following medical leave of absence:

Nicole Moore	IMS Principal	Paid	Effective July 17 – Aug. 20, 2013, or sooner if doctor permits
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Roll Call Vote: AYES- Melissa Ciliberti
Jeff Siedlecki
Michael Tuman
Greg Vitagliano
Jeffrey Warner

NAYS-NONE

Greg Vitagliano moved, seconded by Michael Tuman, to TABLE the following medical leave of absence:

Marlana Moore	IMS Teacher Asst (.5)	Unpaid	Effective Sept. 1 – Dec. 31, 2013
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**Roll Call Vote: AYES- Melissa Ciliberti
Jeff Siedlecki
Michael Tuman
Greg Vitagliano
Jeffrey Warner**

NAYS-NONE

Greg Vitagliano moved, seconded by Jeffrey Siedlecki, to approve the following medical leave of absence:

Frances Reed	IMS Special Ed	Paid	Effective Sept. 3 – Nov. 29, 2013 or sooner, if doctor permits
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Roll Call Vote: AYES- Melissa Ciliberti
Jeff Siedlecki
Michael Tuman
Greg Vitagliano
Jeffrey Warner

NAYS-NONE

Greg Vitagliano moved, seconded by Jeffrey Warner, to approve the following salary guide adjustment, effective 9/1/13:

Jennifer HendronStep 4

Roll Call Vote: AYES- Melissa Ciliberti NAYS-NONE
 Jeff Siedlecki
 Michael Tuman
 Greg Vitagliano
 Jeffrey Warner

Greg Vitagliano moved, seconded by Jeffrey Warner, to approve the following salary guide adjustment, effective 9/1/13:

Linda Newman BA+15

Roll Call Vote: AYES- Melissa Ciliberti NAYS-NONE
 Jeff Siedlecki
 Michael Tuman
 Greg Vitagliano
 Jeffrey Warner

Greg Vitagliano moved, seconded by Jeffrey Warner, to approve Christine Vespe's participation in the NJ DOE Administrator Training Program, during the 2013-2014 school year. Ms. Vespe's mentor in the program will be Dr. Michael Gorman, Superintendent – Pemberton School District.

AYES-ALL NAYS-NONE

Greg Vitagliano moved, seconded by Michael Tuman, to approve the job descriptions listed below, as per the attached exhibit.

Child Study Team Chairperson/Supervisor
Coordinator of Technology

Roll Call Vote: AYES- Melissa Ciliberti NAYS-NONE
 Jeff Siedlecki
 Michael Tuman
 Greg Vitagliano
 Jeffrey Warner

Greg Vitagliano moved, seconded by Jeffrey Warner, to approve travel and related expenses, in accordance with State of NJ Assembly Bill No. 5, for the following district staff members:

<u>EVENT</u>	<u>DATE</u>	<u>ESTIMATED COST</u>	<u>NUMBER OF EMPLOYEES</u>
NJPSA 2013 Fall Conference	10/17-18/13	\$225 reg. plus actual mileage @	1

current IRS rate

AYES-ALL NAYS-NONE

Greg Vitagliano moved, seconded by Jeffrey Warner, to approve the following appointments, as indicated, for the 2013-2014 school year:

Nicole Espenberg504 Compliance Officer
Nicole EspenbergHomeless Liaison

Roll Call Vote: AYES- Melissa Ciliberti NAYS-NONE
 Jeff Siedlecki
 Michael Tuman
 Greg Vitagliano
 Jeffrey Warner

Greg Vitagliano moved, seconded by Michael Tuman, to approve the extracurricular activities and advisors listed on the attached exhibit for the 2013-2014 school year.

Roll Call Vote: AYES- Melissa Ciliberti NAYS-NONE
 Jeff Siedlecki
 Michael Tuman
 Greg Vitagliano
 Jeffrey Warner

Curriculum

Greg Vitagliano moved, seconded by Jeffrey Siedlecki, to approve the field trip locations, as per attached exhibit, for the 2013-2014 school year.

AYES-ALL NAYS-NONE

Greg Vitagliano moved, seconded by Michael Tuman, to approve the following individuals to participate in curriculum writing, at the negotiated 'Summer Curriculum' rate, as listed:

IMS: K-4 LANGUAGE ARTS
Kindergarten Theresa Gibbons & Jen Trauger..... NTE 20 hours
Grade 1..... Linda Newman NTE 20 hours
Grade 2..... Jennifer Babbitt NTE 20 hours
Grade 3..... Diane Carr & Jessica Simon..... NTE 20 hours
Grade 4..... Kerry Haines..... NTE 20 hours

IMS: GRADE 1-4 TECHNOLOGY
Grade 1-4 Joe Miller NTE 20 hours

IMMS: GRADE 7-8 INFORMATION LITERACY
Grade 7-8 Meghan Linck NTE 10 hours

Roll Call Vote: AYES- Melissa Ciliberti NAYS-NONE
 Jeff Siedlecki

Michael Tuman
Greg Vitagliano
Jeffrey Warner

Policies & Regulations

Greg Vitagliano moved, seconded by Michael Tuman, to approve revision of the regulation listed below.

R5600 Pupil Discipline

AYES-ALL NAYS-NONE

SCHOOL BUSINESS ADMINISTRATOR'S REPORT

Finance/Insurance/Business

Jeffrey Warner moved, seconded by Michael Tuman, to approve a contract between the YMCA Camp Ockanickon School's Out Extended Child Care Program and the Shamong Township Board of Education, for the 2013-2014 school year. (2nd year of a two-year contract)

Roll Call Vote: AYES- Melissa Ciliberti NAYS-NONE
 Jeff Siedlecki
 Michael Tuman
 Greg Vitagliano
 Jeffrey Warner

Jeffrey Warner moved, seconded by Greg Vitagliano, to dispose of the equipment listed below, identified as surplus, non-functioning hardware, in accordance with Board policy:

<u>Description</u>	<u>Serial Number</u>
Chopper, Stock Robot Coupe	8692GA
Apple Laser Printer W16600.....	V62503U39M
Apple Laser Printer PLWRTER	59CPM8015G
LCD Projector VT660	3100134NA
Apple X-Serve B7379LL/A.....	QP32606XN9C
Apple Laser Printer L16600PS	544917C39M
Dell Power Edge Server 1950	
It's Game Time Software	Nt070808
CPU Apple w/Monitor 6500275	B733OCMAHX
CPU Apple w/Monitor 6500275	B728ONXABL
Dell Computers (150 Lease Purchase)	
Apple Server 7350180	
Compaq Server Proliant	ML350
CPU Apple w/Monitor 6500250	B7331PUAHW
Apple Laser Printer LWPRO	13353650AR
Risograph Photocopier FR395OUI	83250174
NCR Printer 0101	4621498597
Canon Photocopier IR5000	MLP16985
Apple Server 730180.....	B72301F9VH
Apple Server 730180.....	B72302F9VH

Gateway Server 9510T
 Cannon Photocopier IR210S NPR39236
 HP Laser Printer LI8100N..... USCCO13787
 Apple Laser Printer LW Select..... G4521DM1A8
 NBASE Router XYPLEX
 Tectronix Laser Printer XG12600579
 Capital Lease – Dell Computers
 Floor Scrubber 2000LS
 Floor Scrubber SS29

Roll Call Vote: AYES- Melissa Ciliberti NAYS-NONE
 Jeff Siedlecki
 Michael Tuman
 Greg Vitagliano
 Jeffrey Warner

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to accept funds for the following grants and projects awarded by the Shamong Foundation for Educational Excellence, as indicated below:

Battle of the Books (Gr 5-6) ... IMMS\$ 593.00... M. Linck
 Battle of the Books (Gr 7-8) ... IMMS\$ 660.22... M. Linck
 STEMology IMS/IMMS ...\$ 405.00... K. Clementi
 Word Masters IMS/IMMS ...\$ 389.00... K. Clementi
 Centsability IMMS\$21,346.00... B. Quimby; T.

Orichowskyj

6th Grade Community Garden IMMS\$ 3,351.58... C. Marro
 Flipping the Social Studies..... IMMS\$10,850.42... J. Rudman
 Classroom
 Indian Mills E Museum IMMS\$13,662.00... L. Cleveland; M. Linck
 Of Civilizations
 Music Technology IMMS\$16,555.03... S. Styers
 For Middle School
 1st Grade – Our Digital Journey.....IMS \$10,278.00 L.
 Newman; K. McElhone
 & Chrome Books in the
 2nd Grade Classroom

Roll Call Vote: AYES- Melissa Ciliberti NAYS-NONE
 Jeff Siedlecki
 Michael Tuman
 Greg Vitagliano
 Jeffrey Warner

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to adopt Resolution 1314-1, authorizing the submission of project documents for construction work at the Indian Mills Elementary School

and the Indian Mills Memorial School, to the New Jersey Department of Education, as per attached exhibit.

Roll Call Vote: AYES- Melissa Ciliberti NAYS-NONE
 Jeff Siedlecki
 Michael Tuman
 Greg Vitagliano
 Jeffrey Warner

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve Aetna as the provider for disability insurance for non-affiliated staff, effective October 1, 2013, replacing Unum.

Roll Call Vote: AYES- Melissa Ciliberti NAYS-NONE
 Jeff Siedlecki
 Michael Tuman
 Greg Vitagliano
 Jeffrey Warner

Jeffrey Siedlecki moved, seconded by Greg Vitagliano, to approve allocation of IDEIA funding for 2013-2014, in the amount of \$197,420, as follows:

<u>ACCOUNT #</u>	<u>CATEGORY</u>	<u>AMOUNT</u>
20-250-100-500-00-4....	Tuition	186,455.00
20-251-100-320-00-4....	Preschool Instruction Purchased Services	8,374.00
20-251-100-600-00-4....	Preschool Instructional Supplies.....	2,591.00

Roll Call Vote: AYES- Melissa Ciliberti NAYS-NONE
 Jeff Siedlecki
 Michael Tuman
 Greg Vitagliano
 Jeffrey Warner

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to authorize the submission of the NCLB application for FY2014, and accept the grant award of these funds upon the subsequent approval of the FY2014 NCLB application, as indicated below:

<u>ACCOUNT #</u>	<u>CATEGORY</u>	<u>PUBLIC/TOTAL AMOUNT</u>
<i>Title I – Part A: Instruction</i>		
20-231-100-100-00-3.....	Title I Salaries.....	14,436.00
20-231-100-600-00-3.....	Title I Educational Supplies	2,600.00
<i>Title I – Part A: Support Services</i>		
20-231-200-200-00-3.....	Title I Benefits.....	3,320.00
20-231-200-300-00-3.....	Professional Development.....	11,646.00
	<i>Total Title I</i>	<i>32,318.00</i>
 <i>Title II – Part A: Support Services</i>		
20-270-200-100-00-3.....	Title II Salaries.....	8,382.32
20-270-200-200-00-3.....	Title II Teacher Benefits.....	1,928.00

20-270-200-600-00-3..... Non-Instructional Supplies.....	1,542.00
<i>Total Title II, Part A</i>	<i>11,852.00</i>

Roll Call Vote: AYES- Melissa Ciliberti NAYS-NONE
 Jeff Siedlecki
 Michael Tuman
 Greg Vitagliano
 Jeffrey Warner

Operations

Jeffrey Warner moved, seconded by Michael Tuman, to approve the following facility usage request:

<i>Girl Scouts of USA Shamong Service Unit</i>	IMS: Classrooms, Gym & Art Rooms, All-Purpose Room	Tuesday - Friday 3:10 p.m. – 4:45 p.m. Sept. 2013 – June 2014 9/18/13 & 12/6/13 6:00 p.m. – 8:00 p.m.
	IMMS: Classrooms, Library, All-Purpose Room	Wed-Friday, once/month 6:30 p.m. – 8:00 p.m. Sept. 2013 – June 2014 2/21/14 6:30p.m.-8:00p.m.

Roll Call Vote: AYES- Melissa Ciliberti NAYS-NONE
 Jeff Siedlecki
 Michael Tuman
 Greg Vitagliano
 Jeffrey Warner

Jeffrey Siedlecki moved, seconded by Greg Vitagliano, to approve the following facility motion requests:

<i>Indian Mills Athletic Assn.</i>	IMS and IMMS Gymnasium, Cafeteria, Classrooms, Fields	2013-2014 school year Fields/Dates/Times TBD, contingent on approval by Bill Simons for dates, times, & field assignments
<i>Indian Mills Cub Scouts Pack 47</i>	IMMS: Cafeteria	Tuesdays 7:00 p.m. – 8:00 p.m. Sept. 2013 – June 2014
<i>Indian Mills Cub Scouts Pack 47 Bear Den 2</i>	IMS: All Purpose Room	Mondays, twice/month 3:30 p.m. – 6:30 p.m. Sept. 2013 – June 2014

Roll Call Vote: AYES- Melissa Ciliberti NAYS-NONE
 Jeff Siedlecki

Michael Tuman
Greg Vitagliano
Jeffrey Warner

GENERAL INFORMATION

Correspondence

Letter from Kristi Giberson, to the Board, thanking them for their gift.

Upcoming Events

August 25	New Staff Orientation: IMMS
August 30	Labor Day Holiday – Offices Closed
September 2	Labor Day Holiday – Offices Closed
September 3-4	Teacher In-Service
September 5	Rosh Hoshanah – School Closed
September 6	First Day of School for Students, Gr. K-8 (ED)

COMMITTEE REPORTS

Mr. Siedlecki stated that the “Beat The Winter Blues” dinner will be held on Friday, March 7, 2014.

Mr. Siedlecki reported that the Foundation has three new trustees.

Mr. Siedlecki announced that the Foundation has awarded close to \$80,000. in grants this year.

OLD BUSINESS - None

NEW BUSINESS - None

MEETING OPEN TO THE PUBLIC from 7:54 p.m. to 7:58 p.m.

A teacher thanked the Shamong Foundation.

Beth Weir announced that she was the new president of the Home & School Association, and she spoke about the foundation’s upcoming events.

EXECUTIVE SESSION

Michael Tuman made a motion, seconded by Jeffrey Warner, to adjourn to Executive Session at 7:58 p.m. to discuss personnel, negotiation and legal matters. Minutes of this closed session will be kept and will be disclosed to the public when the reasons for confidentiality no longer exist.

AYES-ALL

NAYS-NONE

ADJOURNMENT

Jeffrey Warner made a motion, seconded by Michael Tuman, to come out of Executive Session and adjourn the meeting at 9:15 p.m.

AYES-ALL

NAYS-NONE

Respectfully submitted,

Michael J. Mados
Business Administrator