

**SHAMONG TOWNSHIP BOARD OF EDUCATION
COMBINED REGULAR and WORK SESSION MEETING
DECEMBER 18, 2013
7:30 A.M.
INDIAN MILLS MEMORIAL SCHOOL**

The Regular Meeting of the Shamong Township Board of Education was called to order at 7:30 am by Board Member Jeffrey Siedlecki who announced, "The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Burlington County Times."

Announcement: This meeting is being audio taped.

ROLL CALL

Jeffrey Siedlecki, Greg Vitagliano, and Jeffrey Warner

Melissa Ciliberti and Michael Tuman were absent.

Others Present:

Christine Vespe, Superintendent

Michael Mados, Business Administrator

The flag salute was conducted.

APPROVAL OF MINUTES

Jeffrey Warner moved, seconded by Greg Vitagliano, to approve the minutes of the November 12, 2013 Board meetings.

AYES-Three

NAYS-None

ABSENT: Melissa Ciliberti
Michael Tuman

FINANCIAL REPORTS

Jeffrey Warner moved, seconded by Greg Vitagliano, to approve the following financial reports:

Secretary's Reports for the month of October 2013
Treasurer's Reports for the month of October 2013
Budget Transfers for the month of October 2013
Bill List for December 18, 2013

Roll Call Vote: AYES- Jeffrey Siedlecki
Greg Vitagliano
Jeffrey Warner

ABSENT: Melissa Ciliberti
Michael Tuman

CERTIFICATION by the Board Secretary that as of December 18, 2013, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Business Administrator 12/18/13
Date

CERTIFICATION by the District Board of Education, after review of the board secretary's and treasurer's monthly financial reports, that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b).

Board President 12/18/13
Date

RECEIPT OF MONIES for October 2013:	\$	1,252,113.31
INTEREST EARNED for October 2013:	\$	1,763.67
PAYROLL for November 2013:	\$	770,321.16

MEETING OPEN TO THE PUBLIC for non-agenda items at 7:37 A.M. to 7:42 A.M.

A parent said she did not understand why the Board Meeting was scheduled for the morning. She said she never heard of a Board Meeting being held that early.

The same parent also said that she does not understand why the Board of Education is not working with the teachers to settle the contract. She said there has been plenty of time to settle and that morale is down.

A parent remarked that children should be left out of the fight.

A teacher felt that the Board should have held an Executive Meeting to discuss the school being open on December 23, 2013.

A teacher compared other district's salary guides and felt that the Shamong district teachers were not valued.

MEETING OPEN TO THE PUBLIC for agenda items at 7:42 A.M. to 7:47 A.M.

A teacher wanted to know if Mr. Mados could stay longer in the district.

A Board member responded that he would like him to stay.

A teacher asked about Mr. Mados' salary.

Christine Vespe disclosed Mr. Mados' salary for the last two years.

A parent asked if the Board could reconsider having school on December 23, 2013. The parent wanted to know if not enough students attend school that day, will they have to make it up?

Christine Vespe would advise the Board President if the situation should arise.

SUPERINTENDENT'S REPORT

Personnel

Jeffrey Warner moved, seconded by Greg Vitagliano, to approve the following Personnel Items:

APPROVE the following retirements:

- Sherilyn Perkins, BOE, Secretary, effective June 30, 2014
- Frances Reed, IMS, Special Education, effective December 31, 2013

APPROVE to employ the following individual:

- Leslie Firicano, IMMS, Speech, effective January 2, 2014, Step 3 MA on Teacher Salary Guide

APPROVE additional compensation for the following individual:

- Leslie Firicano, IMMS, Speech, six (6) additional days (December 16-23, 2013), at the rate of 1/200 Step 3 MA on Teacher Salary Guide, to allow for overlap and transition with current Speech Therapist

APPROVE employment of Michael Mados, Business Administrator / Board Secretary, and contract approved by the Executive Superintendent of the Burlington County Department of Education, effective July 1, 2013 through June 30, 2014.

APPROVE medical leaves of absence for the following individuals:

- Diana Haas, IMMS, Math Teacher
Paid, effective February 18 – March 28, 2014
- Kelly McBride, IMMS, Speech
Paid, effective December 5-23, 2013

APPROVE family leave of absence, in accordance with Federal and/or NJ State FMLA for the following individual:

- Diana Haas, IMMS, Math Teacher
Unpaid, effective March 31 – June 30, 2014

APPROVE extension of leave of absence, for the following individual:

- Fran Reed, IMS, Special Education
Paid, effective December 2, 2013 – January 3, 2014

APPROVE the return from leave of absence for the following individuals:

- Jacquelyn Johnson, Board Office, Administrative Secretary, effective December 2, 2013

APPROVE to extend the employment contract of the following individual:

- Nicole Dennis, IMS Special Education Leave Replacement, Effective January 6 through June 30, 2014

APPROVE the following individuals as district substitutes for the 2013-2014 school year, contingent on submission of required documentation:

SUBSTITUTE TEACHER:

Alicia Grunewald Traci Mendez Antony Laudicina

APPROVE travel and related expenses, in accordance with State of NJ Assembly Bill No. 5, as follows:

<u>EVENT</u>	<u>DATE</u>	<u>ESTIMATED COST</u>	<u>NUMBER OF EMPLOYEES</u>
Word Study in the Primary Classroom	12/17/13	\$25 reg. plus actual mileage @ current OMB rate	1
Techspo 2014 2013 Conference	1/30-31/14	\$385 reg. plus lodging, travel and actual mileage @ current OMB rate	1
@ Every Student: Tech Tools for PARCC	2/4/14	\$195 reg. (team of 3) plus actual mileage @ current OMB rate	3
NJMEA Music Conference	2/20-21/14	\$195 reg. plus actual mileage @ current OMB rate	1

APPROVE employment of Geneva Moore as Interim Business Administrator / Board Secretary, at a rate of \$400 per day, three days per week, effective January 1 through June 30, 2014, pending approval from the Executive County Superintendent.

APPROVE Katie O'Keefe to perform community service hours, through volunteering, at IMS during December 2013 and January 2014.

Roll Call Vote: AYES- Jeffrey Siedlecki
Greg Vitagliano
Jeffrey Warner

NAYS-None

ABSENT: Melissa Ciliberti
Michael Tuman

Curriculum

Jeffrey Warner moved, seconded by Greg Vitagliano, approved the following Curriculum Items:

APPROVE revisions to the district's 2013-2014 school calendar, to reflect the addition of Teacher In-Service / Professional Development on December 20, 2013, and the addition of December 23, 2013 as an Early Dismissal day for students and staff.

APPROVE the individuals listed below as instructors in the After-School NJ ASK Program, for students in grades 3-4 at IMS, and in grades 5-6 at IMMS, during the 2013-2014 school year, at the negotiated rate for 'School Year Program/Curriculum' on Schedule B of the Bargaining Agreement. The program will take place one day per week, one hour each day, for ten weeks (February-April at IMS; January-March at IMMS).

IMS

Diane Carr	Sherri Cohen	Lisa Fuchs
Joe Miller	Jessica Simon	

IMS – Substitutes

Jennifer Babbitt Pat Durelli Colleen Forrester
Kerry Haines Jennifer Wilson

IMMS

Linda Cleveland Karen Davies
Karen Formont Tara Orichowskyj

Roll Call Vote: AYES- Jeffrey Siedlecki NAYS-None ABSENT: Melissa Ciliberti
Greg Vitagliano Michael Tuman
Jeffrey Warner

**SCHOOL BUSINESS ADMINISTRATOR’S REPORT and
RECOMMENDATIONS FOR BOARD ACTION**

Financial/Insurance/Business

Jeffrey Warner moved, seconded by Greg Vitagliano, to approve the following Finance/Insurance/Business Items:

APPROVE Resolution #4-1314 to adjust the 2014-2015 Budget Submission Calendar.

APPROVE acceptance of reimbursement for the 2013-2014 Administrative Matter Defense Program from BCIP JIF, in the amount of \$1,500.

APPROVE acceptance of funds, totalling \$3,000, from BCIP JIF, for the following:

- \$ 500Financial Excellence for maintaining a loss ratio below 50%-90%
- \$2,500Safety Incentive Program (Elite 2 Winner)

APPROVE to dispose of the equipment listed below, identified as surplus, non-functioning hardware, in accordance with Board policy:

<u>Description</u>	<u>Serial Number</u>
Dell Latitude E6520	GJW3BS1
Cannon Fax 2050P	UZX05716

APPROVE to open a Student Account for “Peer Helpers”, a student group run by Ryan Vaux as part of his Counselor position. The Peer Helper program participates in fundraising to pay for activities the Peer Helpers sponsor in the school.

APPROVE Resolution #5-1314, Award of Banking Services / Official Depository of Funds Contract, for Shamong School District to TD Bank.

APPROVE the transfer of \$5,344 of NCLB grant funds

From Account 20-231-200-300-00-3 (Professional Development)
To Account 20-231-100-600-00-3 (Educational Supplies)

Roll Call Vote: AYES- Jeffrey Siedlecki NAYS-None ABSENT: Melissa Ciliberti
Greg Vitagliano Michael Tuman

