

**SHAMONG TOWNSHIP BOARD OF EDUCATION  
COMBINED WORK SESSION and REGULAR MEETING  
March 12, 2014  
7:00 PM  
INDIAN MILLS MEMORIAL SCHOOL**

The Regular Meeting of the Shamong Township Board of Education was called to order at 7:00 pm by Board President, Melissa Ciliberti, who announced, "The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Central Record and Burlington County Times."

Announcement: This meeting is being audio taped.

**ROLL CALL**

Melissa Ciliberti, Jeffrey Siedlecki, Michael Tuman, Greg Vitagliano and Jeffrey Warner.

Others Present:

Christine Vespe, Superintendent  
Geneva Moore, Interim Business Administrator  
Lisa Abramovitz, Curriculum Coordinator  
Timothy Carroll, Principal IMMS  
Nicole Espenberg, Director of Pupil Personnel Services  
Nicole Moore, Principal of IMS  
Shawn Tuman, Seneca Student BOE Representative

The flag salute was conducted.

**STUDENT REPRESENTATIVES TO BOARD OF EDUCATION**

Shawn Tuman, Seneca Student Representative, provided updates on events taking place at Seneca High School.

**APPROVAL OF MINUTES**

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve the minutes of the February 25, 2014 Board meetings.

AYES-FOUR

NAYS-NONE

ABSTAIN-GREG VITAGLIANO

**FINANCIAL REPORTS**

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve the following financial reports:

Secretary's Reports for the month of January 2014  
Treasurer's Reports for the month of January 2014

Budget Transfers for the month of January 2014  
Bill List for March 12, 2014

Roll Call Vote: AYES- Melissa Ciliberti  
Jeff Siedlecki  
Mike Tuman  
Greg Vitagliano  
Jeffrey Warner

NAYS-NONE

CERTIFICATION by the Board Secretary that as of March 12, 2014, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

\_\_\_\_\_  
Business Administrator

3/12/14  
Date

CERTIFICATION by the District Board of Education, after review of the board secretary's and treasurer's monthly financial reports, that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b).

\_\_\_\_\_  
Board President

3/12/14  
Date

RECEIPT OF MONIES for January 2014:	\$	<b>1,214,496.27</b>
INTEREST EARNED for January 2014:	\$	<b>849.31</b>
PAYROLL for February 2014:	\$	<b>787,384.86</b>

**BOARD PRESIDENT'S REPORT** - None

**MEETING OPEN TO THE PUBLIC** for non-agenda and agenda from 7:12 p.m. to 7:43 p.m.

Teachers and residents voiced their support of reaching a contract settlement.

Several teachers shared their concerns over an unnamed Board Member who they felt made improper postings on Facebook.

The School Board's Attorney spoke on that matter and explained that the Board Member did not violate any ethics.

**SUPERINTENDENT'S REPORT**

Christine Vespe spoke about the following items:

- PARCC Testing for 7<sup>th</sup> grade
- District Self- Assessment of Bullying
- New Website
- Write Across America
- Athletic Banquet
- Overtime Athletics

**Personnel**

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve the motions for Personnel Items #1-6, as listed below:

1. APPROVE the following retirement:
  - Charlene Martin, IMMS, Math Teacher., effective June 30, 2014
2. APPROVE to employ the following individual:
  - Theresa Waropay, IMS, Special Education Leave Replacement, effective March 19 – April 17, 2014  
1/200 of Step 1 BA on Teacher Salary Guide
3. APPROVE revised leave of absence for the following individual:
  - Diana Haas, IMMS, Math,  
Medical, Paid, January 13 – March 21, 2014  
Family Leave, Unpaid, March 24 – June 30, 2014
4. APPROVE the following individuals as district substitutes for the 2013-2014 school year, contingent on submission of required documentation:

SUBSTITUTE TEACHER:  
Sarah Dolezar

SUBSTITUTE CUSTODIAN  
Brian Capoferri, Sr.

5. APPROVE travel and related expenses, in accordance with State of NJ Assembly Bill No. 5, as follows:

<u>EVENT</u>	<u>DATE</u>	<u>ESTIMATED COST</u>	<u>NUMBER OF EMPLOYEES</u>
Building Strong In-Class Special Education Services	4/8/14	\$75 reg. plus actual mileage @ current OMB rate	1
Number Talks and Close Reading Of Text	4/29/14 & 5/6/14	\$50 reg. plus actual mileage @ current OMB rate	2

6. APPROVE the following retirement:  
Alta Lucas, IMMS Teacher Assistant, effective June 30, 2014

Roll Call Vote: AYES- Melissa Ciliberti      NAYS-NONE  
                         Jeff Siedlecki  
                         Mike Tuman  
                         Greg Vitagliano  
                         Jeffrey Warner

**Curriculum**

Jeffrey Siedlecki moved, seconded by Jeff Warner, to approve the motions for Curriculum Items #1-3, as listed below:

- 1. APPROVE the district's 2014-2015 school calendar as per attached exhibit.
- 2. APPROVE the following meeting dates for IMPACT group during 2014-2015:

September 18	January 15	April 16
October 16	February 19	May 21
November 20	March 19	June 11
December 18		

- 3. APPROVE an after school enrichment program, Overtime Athletics, at IMS, Wednesday, 3:15-4:15 p.m., six weeks, beginning April 30, 2014, for Kindergarten, 1<sup>st</sup> and 2<sup>nd</sup> grades.

Roll Call Vote: AYES- Melissa Ciliberti      NAYS-NONE  
                                  Jeff Siedlecki  
                                  Mike Tuman  
                                  Greg Vitagliano  
                                  Jeffrey Warner

**SCHOOL BUSINESS ADMINISTRATOR'S REPORT**

**Finance/Insurance/Business**

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to approve the motions for Fiance/Insurance/Business Items #1-4, as listed below:

- 1. APPROVE the following IMMS Spring sports' schedules:  
     Baseball      Lacrosse      Softball      Track
- 2. APPROVE participation in a Shared Service Agreement between Shamong Board of Education and Hi-Nella School District for establishment of a Joint Purchasing System Agreement, as per attached exhibit.
- 3. APPROVE the submission of the district's 2014-2015 Tentative Budget as follows:

**BE IT RESOLVED** THAT THE TENTATIVE BUDGET BE APPROVED FOR THE 2014-2015 SCHOOL YEAR, USING THE 2014-2015 STATE AID FIGURES, AND THE Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval, in accordance with the statutory deadline:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund.....	\$13,390,753 .....	\$8,190,800
Special Revenue Fund.....	210,032 .....	-----
Debt Service Fund .....	987,172 .....	877,336

**Total Base Budget..... \$14,587,957 .....\$9,068,136**

And to advertise said tentative budget in the Central Record in accordance with the form suggested by the State Department of Education and according to law; and

**BE IT FURTHER RESOLVED**, that a public hearing be held at the Indian Mills Memorial School, 295 Indian Mills Road, Shamong, New Jersey, on April 29, 2014, at 7:00 p.m., for the purpose of conducting a public hearing on the budget for the 2014-2015 school year.

4. APPROVE district travel and related expense reimbursement for the 2014-2015 school year as follows:

**WHEREAS** the Shamong Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities, and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board, and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; ; and

**WHEREAS**, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

**WHEREAS**, travel and related expenses not in compliance with N.J.A.C. 6A:23b-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable, as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

**BE IT FURTHER RESOLVED**, THE Board of Education approves travel and related expense reimbursement in accordance with N.J.A.C. 6A:23-1.2(b), to a maximum expenditure of \$23,600 for all school staff and Board members.

Roll Call Vote: AYES- Melissa Ciliberti      NAYS-NONE  
   Jeff Siedlecki  
   Mike Tuman  
   Greg Vitagliano  
   Jeffrey Warner

**GENERAL INFORMATION**

**ADMINISTRATION**

Principal's Report: IMS  
Principal's Report: IMMS  
Director of Pupil Services Report  
Curriculum Coordinator's Report

School Business Administrator Report  
Building & Grounds Report

**UPCOMING EVENTS**

April 14 Parent Conferences (Early Dismissal)  
April 15 No Conferences (Early Dismissal)  
April 16 Parent Conferences (Early Dismissal)  
April 17 Early Dismissal  
April 18-25 Easter/Spring Break (School Closed)

**COMMITTEE REPORT**

Jeff Siedlecki thanked all who helped make the Foundation's Beat the Winter Blues Dinner Auction a success.

**MEETING OPEN TO THE PUBLIC** from 8:10 PM to 8:25 PM

A parent spoke about field trips.

Several residents asked questions about the budget presentation.

**EXECUTIVE SESSION**

Jeffrey Siedlecki moved, seconded by Michael Tuman, to adjourn to Executive Session at 8:25 P.M.

AYES – ALL

NAYS-NONE

**ADJOURNMENT**

Jeffrey Siedlecki moved, seconded by Michael Tuman, to come out of Executive Session and adjourn the meeting at 10:15 P.M.

**NO ACTION TAKEN**

Roll Call Vote: AYES- Melissa Ciliberti  
Jeff Siedlecki  
Mike Tuman  
Greg Vitagliano  
Jeffrey Warner

NAYS-NONE

Respectfully submitted,

Geneva Moore  
Interim Board Secretary