

**SHAMONG TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
MAY 19, 2015, 7:00 PM
INDIAN MILLS MEMORIAL SCHOOL**

The Regular Meeting of the Shamong Township Board of Education was called to order at 7:03 p.m. by Board President, Melissa Ciliberti.

ROLL CALL

Melissa Ciliberti, Susan Daniels, Michael Tuman and Jeffrey Warner.
Jeffrey Siedlecki was absent.

Others Present:

Christine Vespe, Marie Goodwin, Lisa Abramovitz, Nicole Espenberg, and Nicole Moore.
Eric Pierre, IMMS Student Representatives to BOE
Justin Tuman, Seneca Student Representative to BOE

The flag salute was conducted.

STUDENT BOE REPRESENTATIVE:

IMMS: Eric Pierre provided information on IMMS activities, including 5th Grade Fun Fest, 6th Grade Camp Ockanickon trip, Student Council event at Six Flags on June 4th, Clean-Up Day at Dingtletown Field on May 27th, and the 8th Grade New York City trip to see Matilda on May 13th.

ETHICS TRAINING PRESENTATION:

Tracy Schneider, Parker McCay Representative, presented the Annual Ethics Training presentation to the Board of Education.

STUDENT BOE REPRESENTATIVE:

Seneca: Justin Tuman provided a report on Seneca activities, including Prom and Post-Prom 110 Carranza, Spring sports, Marching Band parades, and a change in schedule to Block Scheduling for 2015-2016.

VISITORS

The New Jersey Public Meeting Law was read by Melissa Ciliberti, after which Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:45 p.m. As there were no comments, Melissa Ciliberti closed the public portion of the meeting at 7:45 p.m.

SUPERINTENDENT'S and ADMINISTRATORS' REPORTS

Christine Vespe, Superintendent, provided her monthly report.
Marie Goodwin, Business Administrator, provided her monthly report.
Todd Hall provided a Facilities Report, including updates on construction projects associated with ROD grants.
Nicole Moore, IMS Principal, provided her monthly report.
Christine Vespe provided a monthly report on behalf of Tim Carroll, IMMS Principal.
Lisa Abramovitz, Curriculum Coordinator, provided her monthly report.
Nicole Espenberg, Director of Pupil Services, provided her monthly report.

BUSINESS and FINANCIAL

Michael Tuman moved, seconded by Michael Jeffrey Warner, to approve the following Business and Financial items.

- 7.01 APPROVE the travel and related expense reimbursements as listed.
- 7.02 APPROVE the purchase of student accident insurance from Haines & Haines – T.C. Irons Agency, Insurance Agency Management, Inc., for the 2015-2016 school year, at an annual premium of \$2,885.
- 7.03 APPROVE that the Board does not require the Private School, YALE School North 2 Campus / YALE School, to charge students for reduced and/or paid meals furnished directly or indirectly by YALE to them, as part of their educational program in compliance with the NJ Department of Agriculture’s Child Nutrition Program regulations, effective for the school year beginning September 1, 2015 and ending June 30, 2016.
- 7.04 APPROVE that the Board does not require the Archway Schools to charge students for reduced and/or paid meals furnished directly or indirectly by Archway to them, as part of their educational program in compliance with the NJ Department of Agriculture’s Child Nutrition Program regulations, effective for the school year beginning September 1, 2015 and ending June 30, 2016.
- 7.05 APPROVE an addendum to the Agreement between S4Teachers, LLC and the Shamong Township School District, extending the term of the agreement to provide staffing, including teacher assistants and aides, to fill positions at the request of the District, for the period of July 1, 2015 through June 30, 2016.
- 7.06 ADOPT Resolution #1415-17, awarding a contract for Trash Collection Services, through the Lenape Region Trash Consortium, to Republic Services of NJ, LLC., for the 2015-2016 school year.
- 7.07 APPROVE the following school lunch prices for the 2015-2016 school year:

	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>
IMS lunch price	2.45	2.55	2.55	2.70
IMMS lunch price	2.70	2.75	2.75	2.75
Premium Meals	n/a	n/a	n/a	3.00
Milk	.55	.55	.55	.55
Adult lunch price	3.75	3.75	3.75	3.75
- 7.08 APPROVE an amendment to Resolution 1415-13, approving a contract with NutriServ for the 2015-2016 school year, to include the term from NutriServ guarantees Break Even to the district.
- 7.09 APPROVE a Wellness and Nutrition Advisory Committee, which will consist of the Superintendent, Business Administrator, Principals, two teachers, a coach/advisor, at least one parent, and a member of a community partner group. This committee will work to promote awareness of the requirements of the District’s Wellness Policy, and to make suggestions for improvements to the nutrition of students and the policy.

7.10 AUTHORIZE Marie Goodwin, Business Administrator / Board Secretary for the district, to timely process payment of routine monthly bills between the June 16, 2015 and September 15, 2015 Board meetings. These payments will be itemized to the Board of Education at the August 18, 2015 or September 15, 2015 regular meetings.

7.11 ESTABLISH a maximum dollar limit of \$10,000 for public relations for the 2015-2016 school year, as defined in N.J.A.C. 6A:23A-5.2(a)1.

7.12 ESTABLISH a maximum dollar limit for the following professional services for the 2015-2016 school year, as defined in N.J.A.C. 6A:23A-5.2(a)1:

Legal Fees \$ 25,000
Architect Fees \$130,000
Audit Fees \$ 20,000
Other Fees \$ 25,000

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Siedlecki
Susan Daniels
Michael Tuman
Jeffrey Warner

STUDENTS : None

SEPARATION OF EMPLOYMENT :

Michael Tuman moved, seconded by Jeffrey Warner, to approve the following Separation of Employment items:

9.01 APPROVE the following resignation, as indicated:

Nicole Espenberg.....Director of Pupil Services.....Effective June 30, 2015

9.02 APPROVE the following retirement, as indicated:

Carol Lee Jendrisak ... Teacher Assistant (IMS).....Effective June 30, 2015

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT– Jeffrey Siedlecki
Susan Daniels
Michael Tuman
Jeffrey Warner

LEAVE OF ABSENCE:

Michael Tuman moved, seconded by Susan Daniels, to approve the following Leave of Absence items:

10.01 APPROVE the following leaves of absence for Katie Amacher, Kindergarten, IMS, as indicated.

- Medical, Paid, effective May 12 through June 8, 2015
- Medical, Unpaid, effective June 9-25, 2015

10.02 APPROVE the following return from leaves of absence as indicated.

- Sherri Cohen Special Education (IMS) Effective June 16, 2015
- Kathy McElhone Grade 2 (IMS) Effective May 26, 2015
- Lisa Scott Science (IMMS) Effective September 1, 2015

Roll Call Vote AYES:	Melissa Ciliberti Susan Daniels Michael Tuman Jeffrey Warner	NAYS – None	ABSENT– Jeffrey Siedlecki
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CHANGE OF ASSIGNMENT:

Jeffrey Warner moved, seconded by Susan Daniels, to approve the following Change of Assignment item:

11.01 APPROVE the staff transfers, as indicated, effective September 1, 2015.

- Linda Waters, IMS From Special Education–Building Blocks
 To Special Education
- Diane Carr From Grade 3 – IMS
 To Language Arts Basic Skills – IMMS
- Alan Taylor, IMMS From Social Studies – Grade 5
 To Social Studies – Grade 6
- Daniel Giordano, IMMS From Special Education
 To Social Studies – Grade 5
- Laura Hoffman, IMMS From Language Arts Basic Skills
 To Language Arts – Grade 5

Roll Call Vote AYES:	Melissa Ciliberti Susan Daniels Michael Tuman Jeffrey Warner	NAYS – None	ABSENT– Jeffrey Siedlecki
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PERSONNEL APPOINTMENTS

Jeffrey Warner moved, seconded by Michael Tuman, to approve the Personnel Appointment items listed below:

- 12.01 APPROVE to employ Rob Sandusky as Interim LDT/C, Child Study Team, \$455 per day, effective May 1, 2015.
- 12.02 APPROVE to employ Jacklyn Rendfey, as Speech, IMMS, Step 5 MA on the Teacher Salary Guide, effective September 1, 2015.
- 12.03 APPROVE to employ Lisa Abramovitz, Grade 3, IMS, Step 10 MA+15 on the Teacher Salary Guide, effective September 1, 2015.
- 12.04 APPROVE to employ Lauren Shipton, Grade 2, IMS, Step 2 BA on the Teacher Salary Guide, effective September 1, 2015.
- 12.05 APPROVE to employ George Lutz as a Substitute Custodian, effective May 20, 2015.
- 12.06 APPROVE an observation experience for Hannah Carr, to observe Jacklyn Rendfey, Speech, at IMS, during May and June of the 2014-2015 school year. This experience is part of a Grad School Program.
- 12.07 APPROVE the following job descriptions, effective July 1, 2015:
 - Supervisor of Pupil Services EXHIBIT 12A
 - Purchasing / Board Office Clerk EXHIBIT 12B
- 12.08 APPROVE to employ Robin Klim, Supervisor of Pupil Services, for the district, \$110,000 annualized salary, effective July 20, 2015, or sooner between July 1 and July 19, 2015, if released from her previous position.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Siedlecki
 Susan Daniels
 Michael Tuman
 Jeffrey Warner

PROGRAMS:

Jeffrey Warner moved, seconded by Susan Daniels, to approve the following Program items:

- 13.01 APPROVE the individuals listed below as instructors in the district’s SEEDS for Success Program, during the Summer 2015, at the negotiated rate for ‘Summer Curriculum’ on Schedule B of the Bargaining Agreement. These positions are paid with NCLB Title I funds, based on available funding.
 - Program Teachers: Sherry DuBoff, Kerry Haines
 - Program Substitutes: Lisa Fuchs, Tara Orichowskyj
- 13.02 APPROVE engineers from Lockheed Martin to volunteer at IMS, for the purpose of presenting a “How Small is Small?” activity to IMAGE students on June 4, 2015.

13.03 APPROVE Mike Kolodziej to serve as a volunteer Nurse in the district, including on a Student Council trip on June 4, 2015. Mr. Kolodziej is a Registered Nurse and holds the appropriate license.

QUESTIONS/COMMENTS: Michael Tuman asked for more information on item 13.02. Nicole Moore highlighted STEM activities by two elementary teachers.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Siedlecki
Susan Daniels
Michael Tuman
Jeffrey Warner

POLICY:

Jeffrey Warner moved, seconded by Michael Tuman, to approve the following Policy item:

14.01 APPROVE the following revised policies:
• 5120 Needs Assessment of Individual Pupils

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Siedlecki
Susan Daniels
Michael Tuman
Jeffrey Warner

TRANSPORTATION: None

USE OF FACILITIES: None

MEETING OPEN TO THE PUBLIC

Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 8:45 p.m. Kevin Waropay, IMAA President inquired about a bill received for basketball facility usage. It was agreed IMAA representatives would meet with Marie Goodwin, Todd Hall, Bill Simons and Merle Compton to review the bill and discuss information related to the bill. Melissa Ciliberti closed the public portion of the meeting at 8:50 p.m.

EXECUTIVE SESSION

Susan Daniels moved, seconded by Jeffrey Warner, to adjourn to Executive Session at 8:52 p.m., to discuss Personnel matters. It was estimated the approximate length of Executive Session would be fifteen (15) minutes. It was the intention of the Board that action may be taken on any item in the area indicated above.

AYES – FOUR NAYS – NONE ABSENT – Jeffrey Siedlecki

Michael Tuman moved, seconded by Jeffrey Warner, to adjourn Executive Session, and return to Public Session, at 9:15 p.m.

AYES – FOUR NAYS – NONE ABSENT – Jeffrey Siedlecki

ADJOURNMENT

Jeffrey Warner moved, seconded by Michael Tuman, to adjourn the meeting at 9:15 p.m.

AYES – FOUR

NAYS – NONE

ABSENT – Jeffrey Siedlecki

Respectfully submitted,

Marie Goodwin
Business Administrator /
Board Secretary