

**SHAMONG TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
JUNE 16, 2015, 7:00 PM
INDIAN MILLS MEMORIAL SCHOOL**

The Regular Meeting of the Shamong Township Board of Education was called to order at 7:05 p.m. by Board President, Melissa Ciliberti.

ROLL CALL

Melissa Ciliberti, Susan Daniels, Jeffrey Siedlecki, Michael Tuman and Jeffrey Warner.

Others Present:

Christine Vespe, Marie Goodwin, Lisa Abramovitz, Tim Carroll, and Nicole Moore.
Eric Pierre, IMMS Student Representatives to BOE

The flag salute was conducted.

STUDENT BOE REPRESENTATIVE:

Certificate of Appreciation given to Eric Pierre, and will be distributed to Hannah Russo and Justin Tuman, acknowledging their service as student board representatives during the 2014-15 school year. Eric Pierre provided a report on IMMS activities during the previous month, and ending with 8th Grade Graduation on June 25th.

STAFF AND STUDENT RECOGNITION

Christine Vespe, along with Melissa Ciliberti and the school principals, provided certificates and awards to staff who were selected as Teacher or Educational Specialist of the Year, as well as those staff retiring at the end of June. Certificates were distributed to students being recognized for specific achievements outside the district.

PRESENTATIONS:

Representatives from NutriServ presented information on the food service program in the district, and discussed upcoming changes for the new school year.

Marie Goodwin provided a demonstration and review of Board Docs, which is the electronic software that will be used at future BOE meetings.

Christine Vespe reported on an HIB incident, indicating that the incident was investigated, found to be true, and that disciplinary action was taken.

Christine Vespe reported on the QSAC Placement Scores for Shamong School District, which were all excellent except one. She explained the low score in Instruction & Program was due to reported test scores.

VISITORS

The New Jersey Public Meeting Law was read by Melissa Ciliberti, after which Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 8:15 p.m. The H&SA President expressed appreciation to the BOE and Administration, recognizing that 2014-2015 was a productive year, seeing a membership increase and the purchase of approximately \$36,000 worth of items for the schools. He also introduced the new H&SA Treasurer. The public portion of the agenda was closed at 8:17 p.m.

APPROVAL OF BILLS

Jeffrey Siedlecki moved, seconded by Michael Tuman, to approve the Bill List for June 16, 2015.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
Susan Daniels
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

BUSINESS and FINANCIAL

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve the following Business and Financial items.

7.01 ADOPT Resolution #1415-17, directing that the Burlington County Insurance Pool Joint Insurance Fund apply the surplus distribution to the Fund’s Aggregate Excess Loss Contingency Fund, which provides an available individual contingency balance for use in satisfying any possible need for a supplemental assessment, and an annual capacity to use all, or a portion of, the individual available balance in offsetting future premiums.

7.02 APPROVE a service agreement with Emerald Data Solutions, Inc. to provide the web-based service known as Board Docs LT, an electronic Board document management system, effective July 1, 2015 through June 30, 2016, for an annual recurring charge of \$3,000, and a one-time, non-recurring charge, in the amount of \$1,000, for set-up of the system.

7.03 RESOLVED that the Shamong Township Board of Education hereby approves a service agreement for Extraordinary Unspecifiable Service, pursuant to N.J.S.A. 18A:18A-5a (2), to Integrity Consulting, LLC. of Blackwood, NJ, to provide health insurance broker services from July 1, 2015 through June 30, 2016.

7.04 ADOPT Resolution #1415-18 to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June, of which up to \$500,000 is available for such purpose of transfer.

7.05 APPROVE to accept the district’s entitlement and funds for the “No Child Left Behind” grant program, for FY2016, in the following amounts:

Title I Part A Basic, Concentration, Targeted, EFIG	\$52,933
Title II Part A	<u>\$11,996</u>
TOTAL	\$64,929

7.06 APPROVE Functionally Able Rehabilitation, Inc. to provide the following services below, at the rates indicated, for the 2015-2016 school year:

OT Services	\$78 per hour
Speech / PT Services	\$80 per hour

7.07 Approve the following appointments, as indicated, effective July 1, 2015 until the next reorganization meeting.

Robyn Klim504 Compliance Officer
Robyn KlimHomeless Liaison
Robyn Klim Title IX Coordinator

7.08 APPROVE the appointment of Phoenix Advisors, LLC, to provide services needed to complete the Disclosure Audit.

7.09 APPROVE renewal of Systems 3000 Annual Software License Agreement, for accounting, payroll and personnel software, for the 2015-2016 school year.

7.10 APPROVE renewal contract with Software Advantage for 2015-2016 TRIPS/microTRIPS maintenance support services and microTRIPS Software License Agreement.

7.11 APPROVE acceptance of funds for projects, awarded by the Shamong Foundation for Educational Excellence, as indicated below.

PROJECT:

ISTE 2015: Connected LearningDistrict..... \$ 3,920.00K. Foster
3D STEM-ology.....IMS \$ 4,811.00S. Bryan
The Garden State.....IMS \$ 5,000.00K. Shaw-Hartman
Bringing NJ Studies to LifeIMS \$17,502.00P. Durelli, L. Fuchs,
M. Kimmell, J. Wilson
Hands-On GeometryIMMS \$22,356.00D. Haas, M. Szalc

7.12 APPROVE the following placements for the 2015 Extended School Year:

- Student #213078, Tabernacle School District
- Student #213131, Medford Lakes School District
- Student #213240, YALE
- Student #212370, Mount Laurel School District
- Student #213262, Mary Dobbins School
- Student #213475, Hampton
- Student #213529, A Child's Place
- Student #213140, Garfield Park Academy
- Student #213243, Lindenwold School District

7.13 APPROVE the following out-of-district placements for the 2015-2016 school year:

- Student #213078, Tabernacle School District
- Student #213131, Medford Lakes School District
- Student #213240, YALE
- Student #212370, Mount Laurel School District
- Student #213262, Mary Dobbins School
- Student #213475, Hampton
- Student #213140, Garfield Park Academy
- Student #213243, Lindenwold School District

7.14 APPROVE the following Transportation contract renewals with Garden State Transport for the 2015 school year. (1.34% increase)

IMS Routes IM01 through IM088 routes @\$ 24,424.87 annually
 IMMS Routes MO11 through MO18.....8 routes @\$ 24,424.87 annually
 IMMS Route MO251 route @\$23,556.69 annually
 Total Contract \$414,354.61

IMS Route IM111 route @\$ 16,147.77 annually
 Total Contract \$ 16,147.77

Sports & Activities:
 Route 001B..... \$150.25 first 3 hours; \$32.52/hour thereafter
 Estimated Contract Renewal: \$8,500

Field Trips:
 Route 001C \$150.25 first 3 hours; \$32.52/hour thereafter
 Estimated Contract Renewal: \$1,000

7.15 APPROVE the travel and related expense reimbursements as listed. EXHIBIT 7E

7.16 APPROVE submission of IDEIA funding allocation for 2015-2016, as follows:

Basic..... 186,455.00
 Preschool..... 8,374.00

Discussion: Michael Tuman asked if there were any significant changes of bus routes from last year. Marie Goodwin indicated there were not. Jeffrey Siedlecki asked why Out of District students were placed in neighboring districts. Christine Vespe gave examples of programs, with an explanation of why it's a positive decision.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
 Susan Daniels
 Jeffrey Siedlecki
 Michael Tuman
 Jeffrey Warner

STUDENTS : None

SEPARATION OF EMPLOYMENT :

Jeffrey Siedlecki moved, seconded by Susan Daniels, to approve the following Separation of Employment items:

9.01 APPROVE rescission of employment of Jay Rabinowitz, Social Worker, effective immediately.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT– None
 Susan Daniels
 Jeffrey Siedlecki
 Michael Tuman
 Jeffrey Warner

LEAVE OF ABSENCE: *None*

CHANGE OF ASSIGNMENT: *None*

PERSONNEL APPOINTMENTS

Jeffrey Siedlecki moved, seconded by Susan Daniels, to approve the Personnel Appointment items listed below:

12.01 APPROVE to employ the following individuals, effective September 1, 2015:

- Kristi Almond, Special Education, IMS, Step 1 BA on the Teacher Salary Guide
- Stephanie Goldstein, Special Education – Integrated Preschool, Step 3 MA on the Teacher Salary Guide
- Kristen Perkins, Special Education, IMS, Step 3 BA+15 on the Teacher Salary Guide
- Clancy Vena, Special Education, IMMS, Step 1 BA on the Teacher Salary Guide

12.02 APPROVE to employ Dana Walker as a 1:1 Teacher Assistant in the Extended School Year Program through Tabernacle School District, at her current hourly rate, not to exceed three hours per day, four days per week, for five weeks during July-August 2015.

12.03 APPROVE to appoint Todd Hall as Building Project Manager for construction projects associated with ROD Grants, at a stipend of \$5,000.

12.04 APPROVE to employ Rob Sandusky at the rate of \$420 per evaluation, and \$460 per full-day consultation, effective July 1, 2015.

12.05 APPROVE the extracurricular activities and advisors on the attached exhibit for the 2014-2015 school year, with changes discussed.

12.06 APPROVE Heidi Fuller to perform CST work, as needed during the summer 2015, on a per diem basis.

12.07 APPROVE Jackie Rendfrey to perform Speech Services, as needed during the summer 2015, on a per diem basis.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
Susan Daniels
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

PROGRAMS:

Jeffrey Warner moved, seconded by Susan Daniels, to approve the following Program items:

- 13.01 APPROVE the summer remedial program, “Seeds for Success”, from July 6 through August 6, 2015, for identified students in PreK, Kindergarten, and Grade 1.
- 13.02 APPROVE Heather Cospier and Jennifer Simpson to serve as School Nurse in the district’s SEEDS for Success Program, during the Summer 2015, at the negotiated rate for “Summer Curriculum” on Schedule B of the Bargaining Agreement. These positions are paid with NCLB Title I funds, based on available funding.
- 13.03 APPROVE the following individuals for curriculum writing, in the areas indicated, during the Summer 2015, at the negotiated rate for “Summer Curriculum” on Schedule B of the Bargaining Agreement:
 - IMAGE: Karen Clementi
 - SCIENCE: Ryne Davies, Kylene Roth, Lisa Scott, Steve Shultz
- 13.04 APPROVE the following individuals as RTI Professional Learning Communities, during the Summer 2015, at the negotiated rate for “Summer Curriculum” on Schedule B of the Bargaining Agreement:
 - IMS: Sherry DuBoff, Kerry Haines
 - IMMS: Diana Haas, Laura Hoffman
- 13.05 APPROVE the following individuals to provide Scheduling Assistance for IMMS, during the Summer 2015, at the negotiated rate for “Summer Curriculum” on Schedule B of the Bargaining Agreement:
 - Lisa Kemp Susan Styers
- 13.06 APPROVE a tuition-based summer program, Summer Cool – The Science & Mathematics of Sports, for middle school students, 4 hours/day, 8 days, \$50/student, not to exceed 40 students, led by two staff members at the negotiated rate for “Summer Curriculum” on Schedule B of the Bargaining Agreement.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
Susan Daniels
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

POLICY:

Jeffrey Warner moved, seconded by Susan Daniels, to approve the following Policy items:

14.01 APPROVE the following revised policies:

- 1330 Use of School Facilities
- 3541.1 Transportation Routes & Services
- 3542.46 Meals on Credit / Charged Meals
- 4112.4 Employee Health – Instructional Personnel
- 4212.4 Employee Health – Support Personnel

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
 Susan Daniels
 Jeffrey Siedlecki
 Michael Tuman
 Jeffrey Warner

Jeffrey Warner moved, seconded by Michael Tuman, to approve the following Regulation items:

14.02 APPROVE the following revised regulations:

- R1330..... Use of School Facilities
- R3541.1..... Student Transportation

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
 Susan Daniels
 Jeffrey Siedlecki
 Michael Tuman
 Jeffrey Warner

TRANSPORTATION: None

USE OF FACILITIES:

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to approve the following Use of Facilities item:

16.01 APPROVE a use of facilities request for *Shamong Township Volleyball Organization*, as follows:

IMS: Gymnasium 2015-2016 School Year, Wednesdays 7:00-10:00 p.m.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
 Susan Daniels
 Jeffrey Siedlecki
 Michael Tuman
 Jeffrey Warner

MEETING OPEN TO THE PUBLIC

Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 8:35 p.m. As there were no comments, Melissa Ciliberti closed the public portion of the meeting at 8:35 p.m.

EXECUTIVE SESSION

It was determined there was no need for Executive Session.

Michael Tuman moved, seconded by Jeffrey Siedlecki, to adjourn the Regular meeting at 8:36 p.m.

AYES – FIVE

NAYS – NONE

ABSENT – None

Respectfully submitted,

Marie Goodwin
Business Administrator /
Board Secretary