

**SHAMONG TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 15, 2015, 7:00 PM
INDIAN MILLS MEMORIAL SCHOOL**

The Regular Meeting of the Shamong Township Board of Education was called to order at 7:10 p.m. by Board President, Melissa Ciliberti.

ROLL CALL

Melissa Ciliberti, Jeffrey Siedlecki, Michael Tuman and Jeffrey Warner.
Susan Daniels was absent.

Others Present:

Christine Vespe, Marie Goodwin, Tim Carroll, Laura Hoffman, Robyn Klim, and Nicole Moore.

The flag salute was conducted.

VISITORS

The New Jersey Public Meeting Law was read by Melissa Ciliberti, after which Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:11 p.m. As there were no comments, the public portion of the agenda was closed at 7:11 p.m.

SUPERINTENDENT'S and ADMINISTRATORS' REPORTS

Christine Vespe, Superintendent, provided her monthly report, including a smooth opening of school, and a thank you to administrators, support staff, teachers and custodial staff for all their hard work to be prepared for school opening; security system updates regarding the Swipe system, and that ID badges will be print and should be ready for distribution on October 9th; MoA meeting with law enforcement will be at the Lenape District offices next week; successful submission and upload of various State reports in July and August; a summary of the Self Assessment Anti Bullying process, including that lower scores were not the result of high incidents of bullying, but rather certain areas where schools can be proactive in the coming year; and that the Integrated Preschool Program is going well. Mrs. Vespe also reported on a Sing Across America program at IMS on September 11th at 1:00 p.m., in commemoration of 9/11.

Enrollment Report: provided by Christine Vespe was reviewed, which indicated the enrollment numbers for IMS, IMMS and Out of District students, as of September 8, 2015.

Marie Goodwin, Business Administrator, provided her monthly report, including updates on the SDA Grants (windows complete @ IMS; doors @ IMMS done except for thresholds; and air conditioning at IMS is progressing and on schedule). Ms. Goodwin also recognized Todd Hall and Kathleen Foster for their hard work in opening of school, and she reported that the transportation portion of the opening of school went extremely smooth, and that next year she will be investigating an option of partnering with Lenape District. She also reported that the Auditor's initial report was positive, with no errors, findings or recommendations, which will be reported in more detail to the BOE, once all numbers are available (currently taking longer due to the need to confirm Pension debt for all districts in the State).

Nicole Moore, IMS Principal, provided her monthly report. She relayed a message from Karen Clementi, STEA President thanking everyone for a smooth opening to school, and confirmation that the transportation aspect was much better, which she contributes to limiting day care options to only one alternate. Ms. Moore said Back to School night last week went well and was well supported by parents, and she confirmed the Preschool Program is going extremely well, and commended the teacher for her preparation. Ms. Moore said her Commision meetings will be starting again this month, and indicated the banners in hallways with the new mascot look wonderful. Ms. Moore also commended Tim Carroll for the excellent transition he provides for incoming 5th grade students, through the various activities to make them feel comfortable with new surroundings.

Tim Carroll, IMMS Principal, provided his monthly report, confirming the great opening to the new school year. He indicated sports tryouts are done and the school's first soccer game is the following evening. He indicated all of the 5th grade transition events were well received.

Laura Hoffman, Curriculum Coordinator, provided her monthly report, which included her work on the RTI program, previously at IMS but now also at IMMS. She indicated the Language Arts benchmarks have been updated, and she and her colleagues are in the process of reviewing the Next Generation science program, which is hands on, versus the previous 'memorization' format, and plans to phase in at IMMS, then at IMS in future years. Ms. Hoffman communicated there will be upcoming DRA2 training for new teachers at IMS, in a program that will help students become on level, as well as establish a base line for skill level. She also indicated that she started at the tail end of summer, however is very excited to be working in her position and with her colleagues.

Robyn Klim, Supervisor of Special Services, provided her monthly report, which included that there are five new special education teachers in the district, one new CST member, and changes in Speech staff, and that she is very pleased with how the Preschool Program is functioning. Ms. Klim reviewed the process completed in obtaining professionals to provide the speech services, which pending Board approval, will be provided by two consultants through a consulting company. Ms. Klim reported there were positive results from a Meet and Greet she held for staff over the summer, and indicated the transition from TIEnet to Realtime for special education software will be complete by September 30th. Ms. Klim provided information on mainstream materials being used in the Resource Room settings, and that she and Laura Hoffman will be continuing to work towards more utilization of that type to allow the benefits of classified students using the same materials in the Resource Room as in the Mainstream classroom setting.

INFORMATION ITEMS - COMMITTEES

Home & School Association: Christine Vespe reported that the H&SA Back to School picnic was a great event, with staff and students from both schools coming together at one event. Appreciation was extended to Mr. McIntyre and Ms. Babbitt, IMS Staff, for participating in the Dunk Tank at the event.

Shamong Township Foundation for Educational Excellence: Tim Carroll reported that there are four new trustees to the Foundation, and provided the names of those individuals. The committee for the Foundation's Beat the Winter Blues Event has been set, and they are looking to pare down the event in the sense of making it more affordable. Mr. Carroll also indicated the first round of grant applications will be coming up soon.

ROUTINE MATTERS and FINANCIAL REPORTS TO THE BOARD

Michael Tuman moved, seconded by Jeffrey Siedlecki, to approve the minutes of the August 18, 2015 Board meeting.

AYES – FOUR NAYS – NONE ABSENT – Susan Daniels

There were no financial reports submitted for approval.

APPROVAL OF BILLS

Michael Tuman moved, seconded by Jeffrey Siedlecki, to approve the following:

- Capital Projects Check Register dated September 15, 2015
- Check Registers dated August 18, 2015, August 19, 2015 and September 15, 2015
- Hand Check Registers dated August 18, 2015 and September 15, 2015

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Susan Daniels
 Jeffrey Siedlecki
 Michael Tuman
 Jeffrey Warner

BUSINESS and FINANCIAL

Michael Tuman moved, seconded by Jeffrey Siedlecki, to approve the following Business and Financial items.

7.01 APPROVE the following Speech Evaluation rates for Karen McKenna, to complete speech/language assessments for the district, as needed, during the 2015-2016 school year:

- Speech/Language Evaluation (rates are per evaluation):
 Articulation \$300; Language \$420; Articulation & Language \$485
- Consultation – Half Day (3.25 hours): \$260
- Consultation – Hourly: \$90 per hour

7.02 APPROVE Kaleidoscope Education Solutions to provide professional services in the area of Speech, during the 2015-2016 school year:

- Shenee Carroll, CFY Speech Language Pathologist, \$54 per hour, September 16 through December 22, 2015
- Jennifer Chojnacki, Speech Language Pathologist, \$72 per hour, September 16, 2015 through June 10, 2016.

7.03 APPROVE disposal of equipment, labeled Earthwalk Cart, Serial #22183, identified as surplus, non-functioning hardware, in accordance with Board policy.

7.04 APPROVE travel and related expenses, in accordance with State of NJ Assembly Bill No. 5.

Questions: Melissa Ciliberti inquired as to the reason for two individuals listed in Item 7.02; Robyn Klim provided an explanation.

Michael Tuman asked about options for Speech services after this year, as far as using consultants versus the individuals as district employees. Robyn Klim and Christine Vespe explained that the preference would be to have the providers be district staff, however all options will be evaluated later this year.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Susan Daniels
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

STUDENTS : None

SEPARATION OF EMPLOYMENT :

Michael Tuman moved, seconded by Jeffrey Siedlecki, to approve the following Separation of Employment items:

9.01 APPROVE resignation of the following individuals:

- Coleen Capocci, NJHS Co-Advisor, IMMS, effective August 27, 2015
- Marcella Fernandez, Speech, IMS, effective September 15, 2015

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT– Susan Daniels
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

LEAVE OF ABSENCE:

Jeffrey Siedlecki moved, seconded by Michael Tuman, to approve the following Leave of Absence items:

10.01 APPROVE leaves of absence for Employee #4278, Speech, IMS, as follows:

- Medical Leave of Absence, unpaid, effective September 1, 2015, for an estimated 6-8 weeks
- Personal Leave of Absence, unpaid, effective with the completion of medical leave through December 15, 2015, or sooner if approved.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT– Susan Daniels
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

CHANGE OF ASSIGNMENT / STATUS CHANGE:

Jeffrey Siedlecki moved, seconded by Michael Tuman, to approve the following Change of Assignment items:

- 11.01 APPROVE movement on the salary guide for Lisa Abramovitz to MA+15, effective September 1, 2015.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT– Susan Daniels
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

PERSONNEL APPOINTMENTS

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve the Personnel Appointment items listed below:

- 12.01 APPROVE the appointment of Ellen Ostberg, half-time Teacher Assistant, IMS, Step 1 Teacher Assistant Salary Guide, effective September 1, 2015.

- 12.02 APPROVE the following individuals as volunteers in the district, as needed, for the 2015-2016 school year:

Laurel Ballentine, Billy Jean Carlin, Scott Caloiaro, Rob Carbone,
Jen Connelly, Jim Connelly, April Donovan, Christine Fedeli, Denise Fraley,
Ruth Leo, Stephanie McMullin, Melissa Milligan, Laila Nyman, Ryan O'Rourke,
Nicole Rielly, Melissa Wilkins

- 12.03 APPROVE the appointment of Clancy Vena as Softball Advisor for the 2015-2016 school year.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Susan Daniels
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

PROGRAMS:

Jeffrey Warner moved, seconded by Michael Tuman, to approve the following Program items:

- 13.01 APPROVE Ellen Ostberg to complete an observation experience, during the 2015-2016 school year, as part of her participation in University of Phoenix's Bachelor of Science in Education/Elementary Teacher Preparation Program. The experience will be for 50 hours, among the Kindergarten, First Grade, Second Grade, Third Grade, and Fourth Grade teams, with no more than ten (10) hours with one teacher.

IMS Computer Club Jennifer BabbittCategory 3
IMS Science Fair Club Karen ClementiCategory 3
IMMS Computer Club June CrowellCategory 3

- 13.02 APPROVE the out-of-district placement for Student #213262 at Willowglen Academy, effective July 1, 2015.

- 13.03 APPROVE a Resolution resolving that the Shamong Board of Education agrees that Yale School, North Campus, is not required to charge District students for any 'paid or reduced meals' furnished directly or indirectly by the school to the students, during the period of September 1, 2015 through June 30, 2016.
- 13.04 APPROVE the Shamong Township Board of Education Goals for the 2015-2016 school year.
- 13.05 APPROVE the School Self-Assessments for IMS and IMMS, as required by the NJ DOE School Self-Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act*, for the period of July 1, 2014 through June 30, 2015.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Susan Daniels
 Jeffrey Siedlecki
 Michael Tuman
 Jeffrey Warner

POLICY: None

TRANSPORTATION: None

USE OF FACILITIES:

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to approve the following Use of Facilities items:

16.01 APPROVE use of facilities requests, as follows:

- Cub Scout Pack 47 (Den 20; Pack 70): September 1, 2015 through April 30, 2016, as per calendar provided to Bill Simons, at IMS and IMMS. Areas to be used at IMS include Art Room & Classrooms (Mondays) and All Purpose Room (Thursdays), and areas at IMMS include Cafeteria.
- Boy Scout Troop 47: September 1, 2015 through June 30, 2016, IMMS Cafeteria, Fields and Gymnasium, 7:00 to 8:30 p.m., as per calendar provided to Bill Simons.
- Indian Mills Home & School Association: IMMS Cafeteria, Fields and Gymnasium, September 11, 2015, 3:00-8:30 p.m., and October 23, 2015, 2:30-9:30 p.m.
- Girl Scouts: IMS and IMMS, during the 2015-2016 school year, as per calendar provided to Bill Simons.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Susan Daniels
 Jeffrey Siedlecki
 Michael Tuman
 Jeffrey Warner

MEETING OPEN TO THE PUBLIC

Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 8:15 p.m. As there were no comments, Melissa Ciliberti closed the public portion of the meeting at 8:15 p.m.

EXECUTIVE SESSION

It was determined there was no need for Executive Session.

Michael Tuman moved, seconded by Jeffrey Warner, to adjourn the Regular meeting at 8:17 p.m.

AYES – FOUR

NAYS – NONE

ABSENT – ONE

Respectfully submitted,

Marie Goodwin
Business Administrator /
Board Secretary