

**SHAMONG TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
DECEMBER 15, 2015, 7:00 PM  
INDIAN MILLS MEMORIAL SCHOOL**

The Regular Meeting of the Shamong Township Board of Education was called to order at 7:03 p.m. by Board President, Melissa Ciliberti.

**ROLL CALL**

Melissa Ciliberti, Susan Daniels, Jeffrey Siedlecki, and Jeffrey Warner.  
Michael Tuman was absent.

**Others Present:**

Christine Vespe, Marie Goodwin, Tim Carroll, Laura Hoffman, Robyn Klim, Nicole Moore and Todd Hall. IMMS Student Representatives to the BOE, Maddy Hunt and Gianna Mcintire, were also present.

The flag salute was conducted.

Maddy Hunt and Gianna Mcintire gave a report to the Board of Education on happenings in the middle school.

Christine Vespe and Laura Hoffman gave a report on PARCC scores, including a Powerpoint Presentation. Ms. Vespe indicated that the district's scores are right around the State average, as anticipated. She communicated that students took the PARCC English/Language Arts Literacy and Math tests, and she explained the PARCC performance levels. Laura Hoffman reviewed the PARCC grade level outcomes. Ms. Vespe relayed that students who opted out of the PARCC testing hurt the district's scores. She explained that the next step is to determine how the district is going to use the data to drive instruction, and she indicated the sample student reports that will be sent to parents. Ms. Hoffman indicated that the data/reports from the PARCC testing provides more information than has ever been available from test results.

**VISITORS**

The New Jersey Public Meeting Law was read by Melissa Ciliberti, after which Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:20 p.m. As there were no comments, the public portion of the agenda was closed at 7:20 p.m.

**SUPERINTENDENT'S and ADMINISTRATORS' REPORTS**

Christine Vespe, Superintendent, provided her monthly report. She expressed appreciation to a middle school teacher who is retiring after 16 years in the district. Ms. Vespe summarized a conference she attended, The Connected Superintendent, presented by the Department of Education's Division of Field Services, Office of Fiscal Accountability and Compliance. The conference included several sessions, including Keeping Our Children Safe, One School at a Time, as well as a session by the Office of School Preparedness and Emergency Planning. Ms. Vespe relayed her experiences at the Preschool Program's Thanksgiving celebration, and that she is excited about the growing program, as well as the winter shows she attended for Middle School Band and Elementary Chorus/Orff programs. Ms. Vespe discussed several other items, including the PARCC presentation she made to staff at both schools, a DEAC meeting, and the policy being presented for First Reading for security, including cameras, signage and notification to staff/parents.

Marie Goodwin, Business Administrator, provided her monthly report including an update about the auditors. She indicated the audit is due to the County by December 21, and the auditors will give a presentation to the Board at its January 19<sup>th</sup> meeting. Ms. Goodwin also communicated that there will be a budget kick-off meeting with the administrative team in January.

Nicole Moore, IMS Principal, provided her monthly report.

Tim Carroll, IMMS Principal, provided his monthly report.

Laura Hoffman, Curriculum Coordinator, provided her monthly report.

Robyn Klim, Supervisor of Special Services, provided her monthly report.

Todd Hall, Director of Security & Facilities, provided a report giving an update on security.

### **INFORMATION ITEMS - COMMITTEES**

No reports provided.

### **ROUTINE MATTERS and FINANCIAL REPORTS TO THE BOARD**

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve the minutes of the November 17, 2015 Board meeting, and the following financial reports:

- Board Secretary's Report for the month of October 2015
- Treasurer's Report for the month of October 2015
- Budget Transfers for the month of October 2015

Roll Call Vote AYES: Melissa Ciliberti      NAYS – None      ABSENT – Michael Tuman  
Susan Daniels  
Jeffrey Siedlecki  
Jeffrey Warner

### **APPROVAL OF BILLS**

Jeffrey Siedlecki moved, seconded by Susan Daniels, to approve the Check Runs dated December 15, 2015.

Roll Call Vote AYES: Melissa Ciliberti      NAYS – None      ABSENT – Michael Tuman  
Susan Daniels  
Jeffrey Siedlecki  
Jeffrey Warner

## **BUSINESS and FINANCIAL**

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to approve the following Business and Financial items.

- 7.01 Approval of travel and related expense reimbursements in accordance with 6A:23A-7.4.
- 7.02 Approval for the district's participation in the Sustainable Jersey for Schools program, as follows:

**Whereas** The Shamong Township Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

**Whereas** The Shamong Township Board of Education and District Superintendent seek to support and work with school staff and administrators, students and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.

**Whereas** Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

**Whereas** Many options and choices exist for schools to use resources more efficiently; to reduce, reuse and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.

**Whereas** Sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

**Whereas** The Shamong Township Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as "Green Team"), based on the guidance of Sustainable Jersey for Schools.

**Whereas** Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

**Whereas** The Shamong Township Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.

**Therefore, it is resolved** that the Shamong Township Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the Board's intention to pursue certification for schools in the district.

**We hereby appoint** Marie Goodwin to be the district's liaison to Sustainable Jersey for Schools.

**We do hereby recognize** Shamong Township Public Schools (Indian Mills Elementary School and Indian Mills Memorial School) as the agent(s) to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions.

**We agree to** complete district actions and to support the district's schools in completing their actions.

- 7.03 Approval for out-of-district placement for Student #213262 at New Point Residential Treatment Center, contracted through Union County Educational Services Commission, for the 2015-2016 school year.
- 7.04 Approval of CNNH (The Center for Neurological and Neurodevelopmental Health) to provide neurological testing, assessments and evaluations, during the 2015-2016 school year.
- 7.05 Approval to accept a donation in the amount of \$5,000 from Audubon Environmental Inc., for the Shamong Township School District Community Fund, to be used to help needy families in the Shamong School District.

Questions, Comments, Discussion?

Tim Carroll provided a summary of the grants and projects included in 7.03.

Roll Call Vote AYES: Melissa Ciliberti      NAYS – None      ABSENT – Michael Tuman  
Susan Daniels  
Jeffrey Siedlecki  
Jeffrey Warner

**STUDENTS** : None

**SEPARATION OF EMPLOYMENT** :

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to approve the retirement of Lara Abeyta, Art Teacher, IMMS, effective December 31, 2015.

Roll Call Vote AYES: Melissa Ciliberti      NAYS – None      ABSENT – Michael Tuman  
Susan Daniels  
Jeffrey Siedlecki  
Jeffrey Warner

**LEAVE OF ABSENCE**:

Susan Daniels moved, seconded by Jeffrey Siedlecki, to approve the following Leave of Absence items:

- 10.01 Approval of a Return from medical leave of absence for Employee #4001, effective November 30, 2015.

10.02 Approval of a medical leave of absence, paid, for Employee #4001, effective December 2-23, 2015.

Roll Call Vote AYES: Melissa Ciliberti      NAYS – None      ABSENT– Michael Tuman  
Susan Daniels  
Jeffrey Siedlecki  
Jeffrey Warner

**STATUS CHANGE:**

Susan Daniels moved, seconded by Jeffrey Warner, to approve the following Status Change items:

- Julie Vorwerk, Purchasing/Board Clerk, from 3 days per week to 2 days per week, effective January 1, 2016.
- Merle Compton, Payroll/Benefits Coordinator, from 4 days per week to 5 days per week (full-time), effective February 1, 2016.

Roll Call Vote AYES: Melissa Ciliberti      NAYS – None      ABSENT– Michael Tuman  
Susan Daniels  
Jeffrey Siedlecki  
Jeffrey Warner

**PERSONNEL APPOINTMENTS**

Jeffrey Warner moved, seconded by Susan Daniels, to approve the Personnel Appointment items listed below:

12.01 Approval of Emily Barnes as a volunteer in the district, as needed, during the 2015-2016 school year.

12.02 Approval of Karen Davies and Clancy Vena to provide Basketball supervision at IMMS, during the 2015-2016 school year, at the Event Supervision rate in the Collective Bargaining Agreement.

Roll Call Vote AYES: Melissa Ciliberti      NAYS – None      ABSENT – Michael Tuman  
Susan Daniels  
Jeffrey Siedlecki  
Jeffrey Warner

**PROGRAMS:**

Jeffrey Warner moved, seconded by Susan Daniels, to approve the Program items listed below:

13.01 Approval of the district’s Nursing Services Plan for the 2015-2016 school year.

13.02 Approval of the following individuals to serve in the PARCC after-school program, as indicated, during the 2015-2016 school year:

INDIAN MILLS ELEMENTARY SCHOOL: *Nurse* – Jennifer Simpson  
INDIAN MILLS MEMORIAL SCHOOL: *Nurse* – Heather Cosper

13.03 Approval for Samantha Klym to complete an observation experience, as part of a requirement in the Introduction to Teaching 24-Hour Pre-Service Program for Alternate Route Teaching Candidates at Rutgers University, during the 2015-2016 school year. Jamie Jiampetti will serve as the cooperating teacher at Indian Mills Memorial School.

Roll Call Vote AYES: Melissa Ciliberti      NAYS – None      ABSENT – Michael Tuman  
Susan Daniels  
Jeffrey Siedlecki  
Jeffrey Warner

**POLICY:**

Susan Daniels moved, seconded by Jeffrey Warner, to approve the First Reading of New Policy #7441, Electronic Surveillance in School Buildings and on School Grounds.

Roll Call Vote AYES: Melissa Ciliberti      NAYS – None      ABSENT – Michael Tuman  
Susan Daniels  
Jeffrey Siedlecki  
Jeffrey Warner

**TRANSPORTATION:** None

**USE OF FACILITIES:** None

**MEETING OPEN TO THE PUBLIC**

Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 8:12 p.m. As there were no comments, Melissa Ciliberti closed the public portion of the meeting at 8:12 p.m.

**FUTURE DATES**

Dates, times and locations of future events were provided, including:

- December 23: Early Dismissal
- December 24-31: Christmas / Winter Break (School Closed)
- January 1: Christmas / Winter Break (School Closed)
- January 5: Board of Education Reorganization Meeting, IMMS Media Center, 7pm
- January 18: Martin L. King Day (School Closed)

**EXECUTIVE SESSION**

It was determined there was no need for Executive Session..

**ADJOURNMENT**

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to adjourn the meeting at 8:13 p.m.

AYES – FOUR

NAYS – NONE

ABSENT – Susan Daniels

Respectfully submitted,

Marie Goodwin  
Business Administrator /  
Board Secretary