

**SHAMONG TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
JANUARY 19, 2016, 7:00 PM
INDIAN MILLS MEMORIAL SCHOOL**

The Regular Meeting of the Shamong Township Board of Education was called to order at 7:02 p.m. by Board President, Melissa Ciliberti.

ROLL CALL

Melissa Ciliberti, Susan Daniels, Jeffrey Siedlecki, Michael Tuman and Jeffrey Warner. Michael Tuman was absent.

Others Present:

Christine Vespe, Marie Goodwin, Tim Carroll and Robyn Klim.. IMMS Student Representatives to the BOE, Maddy Hunt and Gianna Mcintire, and Seneca Student Representative Justin Tuman were also present.

The flag salute was conducted.

Maddy Hunt and Gianna Mcintire gave a report to the Board of Education on happenings in the middle school.

Christine Vespe wore in Justin Tuman as Seneca Student Representative to the Board of Education. Justin then provided a report on events at Seneca High School, including the school's new schedule and a recent pep rally. He reported that the Marching Band made it to Nationals, and the blood drive exceeded its goal of pints donated. Justin highlighted the sports teams' activities, and an upcoming Bag Bingo event that will benefit ALS.

Christine Vespe recognized two students who had significant achievements. The first student was Zachary Miller, who was recognized for his placement of 3rd overall in the recent Holy Cross Math Competition. Zachary was unable to attend, however Barbara Quimby, IMMS Math Teacher, provided information about the competition and spoke a little about Zachary. The second student was Jonathan McAveety, who was recognized for his essay submission on Dr. Still, which was recognized by NJEA and NJ Hall of Fame and resulted in an award to the district for a Mobile Museum visit. Jonathan read his essay and Karen Clementi, IMS Teacher, gave a summary of the competition and of Jonathan's achievement.

Christine Vespe provided a summary of the district's HIB Self-Assessment Grades, as provided by the principals and submitted to NJ DOE. The grades will be posted on the website after the Board meeting. There were no incidents reported of HIB. Scores were based on things done in the district towards anti-bullying prevention. Ms. Vespe reviewed samples of categories used to develop the scores. Tim Carroll reported that he and Nicole Moore met to review the scores, and took the Anti-Bullying teams from both buildings to a conference program in the Fall, which provided resources and discussion on things that could be done differently. The principals will provide a summary report at the end of the school year on how items were addressed.

Matt Holman, from Holman Frenia, provided a summary of the Audit Report completed for the period ending June 30, 2015. There were no modifications to the standard audit opinion, which is the best scenario for an auditor when completing the audit. He discussed changes to the accounting principles for the 2014-2015 school year, including unfunded funds of the public retirement system.

Matt communicated that there were no comments or recommendations for the district. He thanked the Business Office for their hard work during the year and assistance during the audit process. Marie Goodwin thanked Matt for his assistance during the year and assistance on the audit based items. Michael Tuman asked for confirmation that the excess surplus reported represents funds used to balance the budget. Matt confirmed that was correct.

VISITORS

The New Jersey Public Meeting Law was read by Melissa Ciliberti, after which Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:32 p.m. A parent communicated a concern she had regarding a recent text thread she saw on her son’s phone. Ms. Vespe acknowledged the district was aware of it and the principal was handling it. The public portion of the agenda was closed at 7:34 p.m.

SUPERINTENDENT’S and ADMINISTRATORS’ REPORTS

Christine Vespe, Superintendent, provided her monthly report.
Marie Goodwin, Business Administrator, provided her monthly report.
Tim Carroll, IMMS Principal, provided his monthly report.
Robyn Klim, Supervisor of Special Services, provided her monthly report.

INFORMATION ITEMS - COMMITTEES

No reports provided.

ROUTINE MATTERS and FINANCIAL REPORTS TO THE BOARD

Jeffrey Warner moved, seconded by Michael Tuman, to approve the minutes of the December 15, 2015, and January 5, 2016 Board meetings, and the following financial reports:

- Board Secretary’s Report for the month of November 2015
- Treasurer’s Report for the month of November 2015
- Budget Transfers for the month of November 2015
- Cafeteria Report for the month of November 2015

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
 Susan Daniels
 Jeffrey Siedlecki
 Michael Tuman
 Jeffrey Warner

APPROVAL OF BILLS

Jeffrey Siedlecki moved, seconded by Susan Daniels, to approve the Check Runs dated January 19, 2016.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
 Susan Daniels
 Jeffrey Siedlecki
 Michael Tuman
 Jeffrey Warner

BUSINESS and FINANCIAL

Susan Daniels moved, seconded by Michael Tuman, to approve the following Business and Financial items.

7.01 Approval of travel and related expense reimbursements in accordance with 6A:23A-7.4.

7.02 Approval of the district's 2014-2015 financial audit, as follows:

WHEREAS, the 2014-2015 financial audit of the Shamong Township School District for the fiscal year ended June 30, 2015, as prepared by Matthew Holman of Holman, Frenia, Allison, PC, has been received and reviewed by the Board of Education; and

WHEREAS, copies of the summary Audit Report have been made available to the public;

Now Therefore, Be It Resolved, by the Shamong Township Board of Education that the 2014-2015 financial audit is hereby accepted.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
Susan Daniels
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

STUDENTS : None

SEPARATION OF EMPLOYMENT :

Michael Tuman moved, seconded by Jeffrey Warner, to approve the retirement of Ken Schwing, Social Studies Teacher, IMMS, effective June 30, 2016.

Comments: Christine Vespe thanked Ken for his service to the district and wished him well.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
Susan Daniels
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

LEAVE OF ABSENCE: None

STATUS CHANGE: None

PERSONNEL APPOINTMENTS

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to approve the Personnel Appointment items listed below:

- 11.01 Approval of a movement on the salary guide for Ryan McCoristin to BA+30, effective February 1, 2016.
- 11.02 Approval of Stephanie McMullin as Art Club Advisor for the remainder of the 2015-2016 school year.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Michael None
Susan Daniels
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

PROGRAMS:

Jeffrey Siedlecki moved, seconded by Susan Daniels, to approve the Program items listed below:

- 12.01 Approval for Alyssa DellaVecchia to complete an observation experience, as part of a requirement for her education program at Monmouth University, during the 2015-2016 school year. Linda Newman will serve as the cooperating teacher at Indian Mills Elementary School.
- 12.02 Approval of Ryan McCoristin as Substitute in the PARCC after-school program during the 2015-2016 school year at Indian Mills Elementary School.
- 12.03 Approval to eliminate the district’s Kindergarten Pull-Out program, for the 2015-2016 school year, as a result of transitioning to a Full-Day Kindergarten Inclusion program.
- 12.04 Approval to eliminate the district’s AM Preschool Disabilities program, and expand to a Full-Day Integrated Preschool program, for the 2016-2017 school year, in order to further the learning potential for identified students.
- 12.05 Approval of an Extended School Year (ESY) program, effective following the end of the 2015-2016 school year, to be administered in-district.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
Susan Daniels
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

POLICY:

Susan Daniels moved, seconded by Michael Tuman, to approve the following Policy items:

- 13.01 Second Reading and final approval of New Policy, Series 7000, Policy #7441 – Electronic Surveillance in School Buildings and on School Grounds.
- 13.02 First Reading of New Policy, Series 7000, Policy #7015 – Security Cameras / Monitoring Devices..

Roll Call Vote AYES: Melissa Ciliberti
Susan Daniels
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

NAYS – None

ABSENT – None

TRANSPORTATION: None

USE OF FACILITIES: None

MEETING OPEN TO THE PUBLIC

Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 8:10 p.m. As there were no comments, Melissa Ciliberti closed the public portion of the meeting at 8:12 p.m.

FUTURE DATES

Dates, times and locations of future events were provided, including:

- January 22: Seneca Counselors visit 8th Grade
- January 22: "Star Wars" Movie Night, sponsored by 8th Grade Class, IMMS Cafeteria, 7:00 - 9:30 p.m.
- January 24: Harlem Wizards, Seneca High School Gym, 2:00 p.m. (hosted by Tabernacle PTA; sponsored by Indian Mills HSA & Chatsworth HSA)
- January 28: IMPACT Meeting, IMMS Media Center, 6:30 p.m.
- January 29: 3 on 3 Jersey Jam Basketball Tournament, hosted by Indian Mills Athletics Booster Club, IMMS Gym, games begin at 2:45 p.m.
- February 12: Teacher In-Service Day
- February 15: Presidents' Day (School Closed)
- February 16: Board of Education Meeting, IMMS Media Center, 7:00 p.m.
- May 3: Budget Public Hearing

EXECUTIVE SESSION

It was determined there was no need for Executive Session..

ADJOURNMENT

Michael Tuman moved, seconded by Jeffrey Warner to adjourn the meeting at 8:17 p.m.

AYES – FIVE

NAYS – NONE

ABSENT – None

Respectfully submitted,

Marie Goodwin
Business Administrator /
Board Secretary