

**SHAMONG TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
MARCH 15, 2016, 7:00 PM
INDIAN MILLS MEMORIAL SCHOOL**

The Regular Meeting of the Shamong Township Board of Education was called to order at 6:03 p.m. by Board President, Melissa Ciliberti.

ROLL CALL

Melissa Ciliberti, Susan Daniels, Michael Tuman and Jeffrey Warner. Jeffrey Siedlecki was absent.

Others Present:

Christine Vespe, Marie Goodwin, Frank Cavallo.

The flag salute was conducted.

EXECUTIVE SESSION

Michael Tuman moved, seconded to adjourn to Executive Session at 6:04 p.m. for student discipline matters. Minutes of the closed session will be kept and will be disclosed to the public when the reasons for confidentiality no longer exist. The approximate length of Executive Session was estimated to be 45 minutes. It was the intention of the Board that action would be taken on an item in the area indicated above.

Roll Call Vote AYES: Four NAYS – None ABSENT – Jeffrey Siedlecki

Jeffrey Siedlecki arrived at 6:05 p.m.

PUBLIC SESSION

_____ moved, seconded by _____, at 8:17 p.m. to return to Public Session.

Roll Call Vote AYES: Five NAYS – None ABSENT – None

NEW BUSINESS: STUDENT DISCIPLINE

Melissa Ciliberti moved, seconded by Jeffrey Warner, to accept and approve the Superintendent's recommendation that the current suspension and home instruction of Student #212685 remain in effect until the next regularly scheduled Board meeting.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
Susan Daniels
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

VISITORS

The New Jersey Public Meeting Law was read by Melissa Ciliberti, after which Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 8:20 p.m. As there were no comments, the public portion of the agenda was closed at 8:20 p.m.

SUPERINTENDENT'S and ADMINISTRATORS' REPORTS

Christine Vespe, Superintendent, provided her monthly report, including recognition of five IMMS students who participated in a regional competition coordinated by Susan Styers. She also stated that the 2016-2017 school calendar is included on the agenda for Board approval, noting that this calendar will be completely aligned with the Lenape District calendar, and will be contingent on ratification of the STEA Collective Bargaining Agreement. Mrs. Vespe also reviewed a Facility Use item listed on the agenda, requesting approval to host a STEM program, Camp Invention, for grades 1-6, as requested by Karen Clementi. The program runs 4 days, during the week of July 11. The program pays all costs, with the district providing the space.

Marie Goodwin, Business Administrator, provided her monthly report, noting that the 2016-2017 budget has been distributed, and will be submitted to the County after approval by the Board as listed later on the agenda. She reviewed State Aid, Tax Levy of 2%, \$200,000 Bank Cap to cover a portion of the pension payout payment, and other aspects of the budget, including expenditures (with decreases in some areas, and increases in others). Mrs. Goodwin also reviewed several motions on the agenda, including termination of the district's participation from ACES.

Tim Carroll, IMMS Principal, provided his monthly report, indicating the PARCC Infrastructure test was successfully completed earlier in the day. Mr. Carroll also reviewed an audit of discipline records that was done by EVVRS, in which documentation was reviewed, and interviews were conducted by NJ DOE staff with himself, Jackie Johnson, and several teachers. The district has subsequently received a letter from the State commending the district on the positive steps it takes in discipline and reporting, along with the excellent record of no incidents of violence/vandalism/etc. Mr. Carroll also reported that the Foundation held its Beat the Winter Blues Dinner/Auction in February, raising approximately \$18,000. The school's Winter Sports Banquet was also held. This year, the girls' and boys' basketball teams won the league championship, and the Cheerleading team attended its first Cheer Competition, coming in second place. Mr. Carroll also advised that the school's Athletic Booster Club Tournament raised over \$6,000 for sports programs in the school.

Laura Hoffman, Curriculum Coordinator, provided her monthly report, discussing the Connect The Dots Roadmap, a program obtained by a grant through the State. She reviewed that middle school labs have been changed to allow the middle school and elementary school can be in line and coordinated. There is some funding left from NCLB, so grades K-8 were offered enrichment programs. Ms. Hoffman also reported that a new program has been coordinated for staff after school in the area of professional development, called Professional Development for Teachers by Teachers, which runs weekly, offering training in various areas, different each session, and will continue until NCLB funds are exhausted.

Robyn Klim, Supervisor of Pupil Services, provided her monthly report, advising that she has been interviewing for various staff positions, including Speech and LDT/C. She indicated there is a speech candidate recommended on tonight's agenda, although the LDT/C position remains unfilled. Ms. Klim has also been working with School's Out to help families with after-school child care. She indicated she has a list for community children to enroll in the new Preschool Program next year, and that School's Out staff has updated the licensure to allow before/after school care of Preschool aged children. Ms. Klim also highlighted other activities being done, including the use of Creative Scheduling and Live Feed.

INFORMATION ITEMS - COMMITTEES

No reports provided.

ROUTINE MATTERS and FINANCIAL REPORTS TO THE BOARD

Michael Tuman moved, seconded by Jeffrey Siedlecki, to approve the minutes of the February 16, 2016 Board meeting, and the following financial reports:

- Board Secretary’s Report for the month of January 2016
- Treasurer’s Report for the month of January 2016
- Budget Transfers for the month of January 2016
- Cafeteria Report for the month of January 2016

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
Susan Daniels
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

APPROVAL OF BILLS

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to approve the Check Runs dated March 15, 2016.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
Susan Daniels
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

BUSINESS and FINANCIAL

Jeffrey Siedlecki moved, seconded by Michael Tuman, to approve the following Business and Financial items.

- 7.01 Approval of travel and related expense reimbursements in accordance with 6A:23A-7.4.
- 7.02 Approval of the donation of various office supplies, school supplies and paper from Nathan Howard.
- 7.03 Approval for the Shamong School District to terminate participation with the Alliance For Competitive Energy Services (ACES), and the associated Cooperative Pricing System, for the purpose of purchasing electric generation services, effective March 15, 2016.
- 7.04 Approval to adopt a resolution authorizing the district to participate in the establishment of a Cooperative Pricing System, for the provision and performance of goods and services, and a Cooperative Pricing Agreement for its administration.
- 7.05 Approval to adopt a resolution authorizing the district to enter into the Cooperative Pricing System to be known as the New Jersey Energy Cooperative (NJEC), for the procurement, provision and performance of energy and related services.

- 7.06 BE IT RESOLVED that the tentative budget be approved for the 2016-2017 School Year using the 2016-2017 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2016-2017 Total Expenditures	\$14,233,245	\$225,114	\$860,778	\$15,319,137
Less: Anticipated Revenues	\$5,252,017	\$225,114	\$300,694	\$5,777,825
Taxes to be Raised	\$8,981,228	\$0	\$560,084	\$9,541,312

And to advertise said tentative budget in the Central Record, in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Indian Mills Memorial School, 295 Indian Mills Rd., Shamong, New Jersey on May 3, 2016 at 7:00 pm for the purpose of conducting a public hearing on the budget for the 2016-2017 School Year.

- 7.07 RESOLVED that the Shamong Township Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$200,000 for the purpose of paying a portion of the \$646,817 Pension liability assessed to the district by the Division of Pensions and Benefits for an Unauthorized Early Retirement Program implemented by the District in 2004.
- 7.08 RESOLVED that the Shamong Township Board of Education requests the approval of a capital reserve withdrawal in the amount of \$120,000. The district intends to transfer these funds to the debt service account for the purpose of offsetting locally funded principal and interest payment for bonded projects.

7.09 WHEREAS, the Shamong Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and WHEREAS, a Board of Education may establish, for regular district business travel as defined in NJAC 6A:23A-1.2, which includes attendance at regularly scheduled in-State county meetings, Department or Association sponsored events or in-State professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23A-7.3, to a maximum expenditure of \$25,000 for all staff and board members for the 2016-2017 school year.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
Susan Daniels
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

STUDENTS:

Susan Daniels moved, seconded by Michael Tuman, to approve a tuition agreement with Garfield Park Academy, effective February 29, 2016, for Student #213475.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
Susan Daniels
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

SEPARATION OF EMPLOYMENT : None

LEAVE OF ABSENCE:

Michael Tuman moved, seconded by Jeffrey Siedlecki, to approve the following Leave of Absence items:

- Employee #4151, Personal, Unpaid, effective May 22-23, 2016
- Employee #4251, Medical, Paid, effective February 22-29, 2016, and Medical, Unpaid, effective March 1-17, 2016

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
Susan Daniels
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

STATUS CHANGE: None

PERSONNEL APPOINTMENTS

Jeffrey Warner moved, seconded by Susan Daniels, to approve the following Personnel Appointment items:

- 11.01 Approval of the following individuals as district volunteers for the 2015-2016 school year:
Megan Durelli, Carol Lee Jendrisak, Kathy McElhone
- 11.02 Approval of Amanda Schroeder as Speech Language Specialist, IMS, Step 9 MA of the Collective Bargaining Agreement, effective September 1, 2016.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Michael None
Susan Daniels
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

PROGRAMS:

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve the Program items listed below:

- 12.01 Approval for Morgan Macrae to shadow Richelle Macrae during the 2015-2016 school year, as part of developing her National Honor Society portfolio through Lenape High School.
- 12.02 Approval for the following individuals to provide Program Enhancement during the 2015-2016 school year:
 - Teachers: Sherry DuBoff, Kerry Haines
 - Substitutes: Theresa Gibbons, Pam Girgenti
- 12.03 Approval adoption of the resolution below, requesting a waiver of the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2016-2017 school year.

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2015-2016 school year, and

Whereas, the Shamong Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students;

Now Therefore Be It Resolved, that the Shamong Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Burlington an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2016-2017 school year.

- 12.04 Approval for the Shamong School District to host the Camp Invention Program, a 4-day summer enrichment program reinforcing STEM concepts, beginning July 11, 2016.
- 12.05 Approval of a revision to the 2015-2016 school district calendar to reflect April 28th as an Early Dismissal Day for students.

12.06 Approval of the 2016-2017 school district calendar, contingent on ratification of the 2016-2019 Collective Bargaining Agreement between the Shamong Township Board of Education and the Shamong Township Education Association.

Roll Call Vote AYES: Melissa Ciliberti
Susan Daniels
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

NAYS – None

ABSENT – None

POLICY:

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve the following Policy items:

13.01 Second Reading and final approval of New Policy, Series 5000, Policy 5141.25 – Administration of Medical Marijuana.

Roll Call Vote AYES: Melissa Ciliberti
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner
Susan Daniels

NAYS – See Below

ABSENT – None

TRANSPORTATION: None

USE OF FACILITIES:

Michael Tuman moved, seconded by Jeffrey Warner, to approve Use of Facilities for the following organizations, as indicated:

- *Shamong Emergency Medical Services:* April 23/30, 2016, IMMS or IMS. Areas to be used include classrooms, gym and/or cafeteria, for the purpose of offering a free Community CPR Program.
- *Indian Mills H&SA:* April 16, 2016, 9:00 a.m. to Noon, IMMS Fields, for use during 2016 First Annual IMHSA Color Run.

MEETING OPEN TO THE PUBLIC

Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 8:45 p.m. As there were no comments, Melissa Ciliberti closed the public portion of the meeting at 8:45 p.m.

FUTURE DATES

Dates, times and locations of future events were provided, including:

- March 17: IMPACT Meeting, IMMS Media Center, 9:15 a.m.
- March 18: "Green Day" Spirit Day, sponsored by Student Council"
- March 18: "All the Way for AJ" Pep Rally, IMMS Gym, 1:10 p.m.
- March 18: "All the Way for AJ" Volleyball Tournament, IMMS Gym, beginning at 4:00 p.m.
- March 18-Apr 15: Spring Clothing Drive, sponsored by 8th Grade Parents' Committee
- March 24: Early Dismissal
- March 25-Apr 1: Easter / Spring Break (School Closed)
- April 16: "Color-A-Thon Run", sponsored by H&SA, IMMS, Registration @ 9:00 a.m., Event @ 10:00 a.m.
- April 19: Board of Education Meeting, IMMS Media Center, 7:00 p.m.
- May 3: Budget Public Hearing

NEW BUSINESS: None

ADJOURNMENT

Michael Tuman moved, seconded by Jeffrey Warner, to adjourn the meeting at 8:49 p.m.

AYES – FIVE

NAYS – NONE

ABSENT – NONE

Respectfully submitted,

Marie Goodwin
Business Administrator /
Board Secretary