

**SHAMONG TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
APRIL 19, 2016, 7:00 PM  
INDIAN MILLS MEMORIAL SCHOOL**

The Regular Meeting of the Shamong Township Board of Education was called to order at 7:02 p.m. by Board President, Melissa Ciliberti.

**ROLL CALL**

Melissa Ciliberti, Susan Daniels, Michael Tuman and Jeffrey Siedlecki.  
Jeffrey Warner was absent.

Others Present:

Christine Vespe, Marie Goodwin, Tim Carroll, Laura Hoffman, Robyn Klim, Justin Tuman, Maddy Hunt, Gianna Mcintire.

The flag salute was conducted.

**EXECUTIVE SESSION**

Michael Tuman moved, seconded by Jeffrey Siedlecki, to adjourn to Executive Session at 7:05 p.m. for student discipline matters. Minutes of the closed session will be kept and will be disclosed to the public when the reasons for confidentiality no longer exist. The approximate length of Executive Session was estimated to be 15 minutes. It was the intention of the Board that action would be taken on an item in the area indicated above.

Roll Call Vote AYES: Four                      NAYS – None                      ABSENT – Jeffrey Warner

Jeffrey Warner arrived at 7:05 p.m.

Nicole Moore arrived at 7:15 p.m.

**PUBLIC SESSION**

Michael Tuman moved, seconded by Jeffrey Warner, at 7:23 p.m. to return to Public Session.

Roll Call Vote AYES: Five                      NAYS – None                      ABSENT – None

**NEW BUSINESS: STUDENT DISCIPLINE**

Michael Tuman moved, seconded by Jeffrey Siedlecki, to accept and approve that the current suspension and home instruction of Student #212685 be completed on April 22, 2016, with an anticipated return to school on April 25, 2016.

Roll Call Vote AYES: Melissa Ciliberti                      NAYS – None                      ABSENT – None  
Susan Daniels  
Jeffrey Siedlecki  
Michael Tuman  
Jeffrey Warner

## **VISITORS**

The New Jersey Public Meeting Law was read by Melissa Ciliberti, after which Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:25 p.m. A parent asked about the new pick-up procedure at both schools, asking for elaboration about safety aspects. The superintendent responded with a summary of how the revised procedures were implemented, at IMS first as a result of a recommendation by State Police, with revised procedures then implemented at IMMS. A concern was expressed that the new procedures aren't consistent for all student dismissal, such as after-school activities, and that the new procedures are placing children in a 'bubble' and not taking advantage of teaching moments. Another parent read a statement expressing displeasure about the new pick-up procedures, and that they are inconvenient. She provided several examples, and indicated she feels its negative for some students to be on the school bus as long as they are. The public portion of the agenda was closed at 7:35 p.m.

## **STUDENT BOE REPRESENTATIVES' REPORTS**

Maddy Hunt and Gianna McIntire updated the Board on IMMS events, including Spring Fling Dance, NJHS Induction, Volleyball Tournament – Funds for A.J. and Student Council's planned Cleanup Day to raise funds for their Six Flags trip.

Justin Tuman provided a report on Seneca happenings, including Technology Students Association (technology version of DECA), the school's musical, an upcoming STEP program at Rowan, the Senior Trip, Spring sports and LDTV awards. He also indicated the Prom is coming up, and communicated information on a recent Robotics Tournament in which Seneca won Chairman's Award even though they didn't 'place'.

## **SUPERINTENDENT'S and ADMINISTRATORS' REPORTS**

Christine Vespe, Superintendent, provided her monthly report, including an update on negotiations, as well as information on a recent Guest Speaker, funded by the H&SA, at IMMS on the topic of diversity. She also provided highlights about the Virtual Bus, zSpace Lab, that is touring seven districts on the East Coast, including Shamong. Ms. Vespe also provided an update on PARCC testing that already started at IMS.

Marie Goodwin, Business Administrator, provided her monthly report, announced her resignation from the district, effective June 12, as a good career move in becoming the Business Administrator for Medford School District. She commended Shamong's administrative team, and is proud of how the district has moved forward. Ms. Goodwin also provided information on several items listed on the agenda for Board approval, including hiring a transportation consultant to review the bus routes for next year, and the purchase of new transportation management software to resolve issues with inconsistent and random bus routes and the low number of students on some of the buses. Michael Tuman asked for confirmation as to whether the goal was to reduce the number of buses, or to reduce the time students spend on the bus. Ms. Goodwin gave supporting information on both items, and that hopefully both of those goals can be accomplished.

Tim Carroll, IMMS Principal, provided his monthly report, including information on Student Council's volleyball tournament, NJHS induction and 8<sup>th</sup> Grade Alter Ego Day (Ms. Campeau challenges the students to evaluate themselves and dress as someone/something different than how they see themselves). Mr. Carroll also discussed Book Fair, and thanked Penny Dwyer for coordinating the event for many years, although this was her last year. Mr. Carroll also thanked Nicole Moore for her influence to attend many professional organization conferences and meetings, and updated the Board on the building's School Climate Meeting and upcoming plans within the building.

Laura Hoffman, Curriculum Coordinator, provided her monthly report, discussing new science curriculum textbooks, aligned with Next Generation Science standards. She provided highlights of the curriculum, indicating that each lesson starts with an experiment and is very hands-on, progressing to the teaching of concepts.

Robyn Klim, Supervisor of Pupil Services, provided her monthly report, acknowledging the work done by Teacher Aides/Assistants, and commending them for their willingness to be flexible and providing exceptional work.

Nicole Moore, IMS Principal, provided her monthly report, discussing recent changes to parent pick-up procedures, and input received by the State Police who observed a security drill and then provided feedback for changes, as well as what is being done well in the district. She expressed appreciation for a parent, who is a Lenape Chemistry teacher, and her hard work in coordinating Family Science Night at IMS.

### **INFORMATION ITEMS - COMMITTEES**

Shamong Foundation for Educational Excellence: Tim Carroll indicated the Spring round of grant requests will be coming through shortly, for approval by the Board in June.

### **ROUTINE MATTERS and FINANCIAL REPORTS TO THE BOARD**

Michael Tuman moved, seconded by Jeffrey Warner, to approve the minutes of the March 15, 2016 Board meetings, and the following financial reports:

- Board Secretary's Report for the month of February 2016
- Treasurer's Report for the month of February 2016
- Budget Transfers for the month of February 2016
- Cafeteria Report for the month of February 2016

Roll Call Vote AYES: Melissa Ciliberti      NAYS – None      ABSENT – None  
Susan Daniels  
Jeffrey Siedlecki  
Michael Tuman  
Jeffrey Warner

### **APPROVAL OF BILLS**

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to approve the Check Runs dated April 19, 2016.

Roll Call Vote AYES: Melissa Ciliberti      NAYS – None      ABSENT – None  
Susan Daniels  
Jeffrey Siedlecki  
Michael Tuman  
Jeffrey Warner

### **BUSINESS and FINANCIAL**

Jeffrey Siedlecki moved, seconded by Susan Daniels, to approve the following Business and Financial items.

7.01 Approval of travel and related expense reimbursements in accordance with 6A:23A-7.4.

- 7.02 Approval of Walsh Legacy, LLC, to provide daytime instruction/tutoring for students on Home Instruction, at the rate of \$55 per hour per student, during the 2015-2016 school year.
- 7.03 Approval of Functionally Able Rehabilitation, Inc., to provide occupational, speech and physical therapy services to Shamong students, at the hourly rates indicated below, during the 2016-2017 school year:
  - Occupational Therapy Services: \$78 per hour
  - Physical Therapy Services: \$80 per hour
  - Speech Services: \$80 per hour
- 7.04 Approval of the YMCA Camp Ockanickon School's Out Program for the 2016-2017 and 2017-2018 school years.
- 7.05 Approval of a 48-month Lease Program, with Ricoh, for district copiers, at a monthly fee of \$2,492.71.
- 7.06 Approval for Sandy Hanson to provide professional services as a Transportation Consultant, at the rate of \$100 per hour, or \$400 per diem for a 5-hour day, as needed, effective April 20, 2016.
- 7.07 Approval of BusBoss for transportation routing and management software for the district, including Software and Set-Up services, at a cost of \$10,300. This agreement will include the required perpetual license, data conversion, route conversion, 3-day training, and Support & Maintenance through June 30, 2017.

Roll Call Vote AYES: Melissa Ciliberti      NAYS – None      ABSENT – None  
 Susan Daniels  
 Jeffrey Siedlecki  
 Michael Tuman  
 Jeffrey Warner

**STUDENTS:**

Susan Daniels moved, seconded by Jeffrey Warner, to approve Sydney Ciliberti to serve as a Student Leader / Advisor for the Ban Bossy activity group for the remainder of the 2015-2016 school year.

Roll Call Vote AYES: Melissa Ciliberti      NAYS – None      ABSENT – None  
 Susan Daniels  
 Jeffrey Siedlecki  
 Michael Tuman  
 Jeffrey Warner

**SEPARATION OF EMPLOYMENT :**

Michael Tuman moved, seconded by Jeffrey Siedlecki, to approve the resignation of Marie Goodwin, Business Administrator / Board Secretary, effective June 12, 2016. Melissa Ciliberti expressed she was sad to see Marie go, but commended her for the successful infrastructure set up. Jeffrey Warner thanked Ms. Goodwin for all of her help.

Roll Call Vote AYES: Melissa Ciliberti      NAYS – None      ABSENT – None  
Susan Daniels  
Jeffrey Siedlecki  
Michael Tuman  
Jeffrey Warner

**LEAVE OF ABSENCE:**

Michael Tuman moved, seconded by Jeffrey Warner, to approve the following Leave of Absence items:

- Employee #4167, Personal, Unpaid, effective May 12, 2016 (half day) and May 13-16, 2016
- Employee #4144, Medical, Paid, effective June 24 through July 15, 2016, or sooner if doctor permits

Roll Call Vote AYES: Melissa Ciliberti      NAYS – None      ABSENT – None  
Susan Daniels  
Jeffrey Siedlecki  
Michael Tuman  
Jeffrey Warner

**STATUS CHANGE:** None

**PERSONNEL APPOINTMENTS**

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to approve the following Personnel Appointment items:

- 11.01 Approval to revise the effective date for Amanda Schroeder, Speech, from September 1, 2016 to June 1, 2016.
- 11.02 Approval in status change of Donna Peckis, Teacher Assistant – Preschool Program, from half-time to full-time, effective September 1, 2016.
- 11.03 Approval of the following staff transfers, effective September 1, 2016:
  - Ryan McCorristin, Special Education, from IMS to IMMS
  - Kristen Perkins, IMS, from Special Education 4<sup>th</sup> Grade to Special Education Preschool Program
  - Corrine Rinker, IMS, from Grade 1 to Kindergarten
  - Kristi Almond, Special Education, from IMS to IMMS
  - Karen Davies, IMMS, from Special Education to 5<sup>th</sup> Grade Social Studies
  - Daniel Giordano, IMMS, from 5<sup>th</sup> Grade Social Studies to 7<sup>th</sup> Grade Social Studies
  - John Rudman, IMMS, from 7<sup>th</sup> Grade Social Studies to 8<sup>th</sup> Grade Social Studies

- 11.04 Approval of the Employee Profiles for staff reappointment for the 2016-2017 school year. The steps and salaries listed are based on 2015-2016 salary guides. Adjustments will be made following ratification of an agreement between the Board and STEA.
- 11.05 Approval for payment of Superintendent Merit Goals that were approved by the Board of Education on October 20, 2015. These goals, as listed below, have been completed for the 2015-2016 school year.
- Qualitative Goal #1: Inclusion Preschool Program, \$3,625
  - Qualitative Goal #2: Revision and Implementation of district-wide security initiatives, \$3,625
- 11.06 Approval of salary adjustment for Kristy Jones and George Lutz, Custodians – IMS, to reflect the Black Seal License stipend, effective April 5, 2016.
- 11.07 Approval of the following individuals for ELA (Language Arts) Curriculum Revision PLC, Grades 3-5, for the 2015-2016 school year, to be paid at the Negotiated Agreement Rate for ‘Curriculum During Year’ on Schedule B:

Diane Carr, Michael Kimmel, Jessica Simon

Roll Call Vote AYES: Melissa Ciliberti      NAYS – None      ABSENT – Michael None  
 Susan Daniels  
 Jeffrey Siedlecki  
 Michael Tuman  
 Jeffrey Warner

**PROGRAMS:**

Jeffrey Siedlecki moved, seconded by Susan Daniels, to approve the Program items listed below:

- 12.01 Approval for of the summer remedial program, “Seeds for Success”, from July 11 through August 4, 2016, Monday through Thursday, for identified students in PreK, Kindergarten and Grade 1.
- 12.02 Approval of the district’s Comprehensive Equity Plan for school years 2016-2017 through 2018-2019.
- 12.03 Approval for Justin Tuman to perform his Eagle Project in the Shamong School District, as a Life Scout through Indian Mills Troop 47. Justin is requesting to construct a ‘Gaga Court’ in the recess field at Indian Mills Memorial School.

Roll Call Vote AYES: Melissa Ciliberti      NAYS – None      ABSENT – None  
 Susan Daniels  
 Jeffrey Siedlecki  
 Michael Tuman  
 Jeffrey Warner

**POLICY:**

Michael Tuman moved, seconded by Jeffrey Warner, to approve the following Policy items:

13.01 Approval of revised policies:

Series 3000, Policy #3335, Travel Expenses

Series 5000, Policy #5118, Nonresident Students

Roll Call Vote AYES: Melissa Ciliberti      NAYS – See Below      ABSENT – None  
Jeffrey Siedlecki  
Michael Tuman  
Jeffrey Warner  
Susan Daniels

**TRANSPORTATION:** None

**USE OF FACILITIES:**

Jeffrey Warner moved, seconded by Jeffrey Siedlecki to approve Indian Mills Memorial School and Indian Mills Elementary School as emergency shelters under Shamong Township's Emergency Management Plan, and approval of Todd Hall as Emergency Management Coordinator.

**MEETING OPEN TO THE PUBLIC**

Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 8:24 p.m. A parent asked about transportation and Ms. Moore's comment about long lines on the road. She communicated information about her own survey about transportation, concerns about the length of time students are on the bus, and comments about the IMS survey. She also indicated she loved the Alter Ego activity at IMMS and Family Science Night at IMS. Ms. Moore clarified that the survey the parent referred to was provided by the State and not developed by the district. The parent asked why the survey has to be done, to which the Superintendent responded that it is a NJQSAC requirement. Melissa Ciliberti closed the public portion of the meeting at 8:30 p.m.

**FUTURE DATES**

Dates, times and locations of future events were provided, including:

- April 22: "Camo" Day, sponsored by Student Council
- April 25-26-27: PARCC Testing
- April 28: "Take Your Child To Work Day"; Early Dismissal Day Students
- April 29: PARCC Testing
- May 2: H&SA Meeting, IMMS Media Center, 7:00 p.m.
- May 2-3: PARCC Testing
- May 2-6: Staff Appreciation Week, sponsored by H&SA
- May 3: Budget Public Hearing
- May 4: 8th Grade Trip - New York City
- May 17: Board of Education Meeting, IMMS Media Center, 7:00 p.m.
- May 24: NJEA Classroom Close-Up filming at IMS - Shamong Day
- May 30: Memorial Day (School closed)

**NEW BUSINESS:** None

**EXECUTIVE SESSION**

Melissa Ciliberti moved, seconded by Jeffrey Warner, to adjourn to Executive Session at 8:35 p.m. for negotiations update. Minutes of the closed session will be kept and will be disclosed to the public when the reasons for confidentiality no longer exist. The approximate length of Executive Session was estimated to be 15 minutes. It was the intention of the Board that action would not be taken on an item in the area indicated above.

Roll Call Vote AYES: Five                      NAYS – None                      ABSENT – None

**ADJOURNMENT**

Michael Tuman moved, seconded by Jeffrey Warner, to adjourn the meeting at 8:55 p.m.

AYES – FOUR                      NAYS – NONE                      ABSENT – SUSAN DANIELS

Respectfully submitted,

Marie Goodwin  
Business Administrator /  
Board Secretary