

**SHAMONG TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
DECEMBER 13, 2016, 7:00 PM
INDIAN MILLS MEMORIAL SCHOOL**

The Regular Meeting of the Shamong Township Board of Education was called to order at 7:02 p.m. by Board President, Melissa Ciliberti.

ROLL CALL

Melissa Ciliberti, Susan Daniels, Michael Tuman and Jeffrey Warner. Jeffrey Siedlecki was absent.

Others Present:

Christine Vespe, Laura Archer, Tim Carroll, Laura Hoffman, Robyn Klim, and Nicole Moore.
Student Board Representatives Zach Klym (IMMS) and Justin Tuman (Seneca HS)

The flag salute was conducted.

Kevin Frenia, Partner of Holman & Frenia, presented the audit summary for the 2015-2016 school year. He thanked Laura Archer and her staff for the excellent job done, as well as their cooperation during the audit process. Audit books were distributed to the Board members. Mr. Frenia highlighted aspects of the audit, including the CAFRA and Auditor Report to Management. He indicated his firm was presenting an Unmodified Option as part of the audit, which is the best possible recommendation. Mr. Frenia advised the district had a clean audit in all areas, with no comments for recommendations.

IMMS Student Board Representative, Zach Klym, provided a report on activities at IMMS, including a Can Food Drive to support food banks in local churches, the Toy Drive, Soccer Tournament, and Boys' and Girls' Basketball tryouts/games. He also indicated that the Choir/String Concert and Semi-Formal Dance are this week.

Seneca H.S. Student Board Representative, Justin Tuman, provided a report on activities at Seneca High School. He discussed the Toy Drive, which included contributions from IMMS, and offered how extremely clean the toys were. Justin also advised that 300 turkeys were donated from Murphy's, along with food donations. He reported on the orchestra and soloist concerts, highlighted sports events, including that this is the second year for Pep Band, and that December 20th is a concert for all musical groups.

VISITORS

The New Jersey Public Meeting Law was read by Melissa Ciliberti, after which Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:20 p.m. As there were no comments, the public portion of the meeting was closed at 7:20 p.m.

SUPERINTENDENT'S and ADMINISTRATORS' REPORTS

Christine Vespe, Superintendent, provided her monthly report. Dr. Vespe recognized Adam Tate who will be reporting on behalf of the Pine Barrens Tribune. She also discussed the recent DEAC meeting, during which 'role model' was defined, and commended the Preschool's Thanksgiving Program. Dr. Vespe thanked Todd Hall and the Safety Committee for their excellent work, and reported that the district received \$8,500 in awards and recognition as Safety District of the Year. Acknowledgement was given to two retiring staff members.

Laura Archer, Business Administrator, provided her monthly report, including information about the JIF Dinner and awards received, attendance at a seminar with NJASBO director, the upcoming mid-year budget review at the County Office, the launching of the district's new website and highlighted the extensive amount of toys collected for the Seneca Toy Drive. Ms. Archer also presented information about the upcoming Bond Referendum and plans to communicate the information as much as possible, with a reminder that the vote will be on March 14th. Ms. Archer also indicated that Todd Hall commended his staff for picking up the excess work in a staff member's extended absence.

Tim Carroll, Principal – IMMS, provided his monthly report.
Nicole Moore, Principal – IMS, provided her monthly report.
Robyn Klim, Director of Pupil Services, provided her monthly report.

ROUTINE MATTERS and FINANCIAL REPORTS TO THE BOARD

Michael Tuman moved, seconded by Jeffrey Warner, to approve the minutes of the November 15, 2016 Board meetings, and the following financial reports:

- Board Secretary's Report for the month of October 2016
- Treasurer's Report for the month of October 2016
- Budget Transfers for the month of November 2016

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABENT – Jeffrey Siedlecki
Susan Daniels
Michael Tuman
Jeffrey Warner

APPROVAL OF BILLS

Jeffrey Warner moved, seconded by Susan Daniels, to approve the Check Runs dated December 13, 2016.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Siedlecki
Susan Daniels
Michael Tuman
Jeffrey Warner

BUSINESS and FINANCIAL

Susan Daniels moved, seconded by Michael Tuman, to approve the following Business and Financial items.

- 7.01 Approval of travel and related expense reimbursements, in accordance with 6A:23A-7.4.
- 7.02 Approval to renew the district's membership with the BCIP JIF for the district's property and casualty insurance.
- 7.03 Approval of the BCIP JIF Indemnity and Trust Agreement.

7.04 Approval for the NJ Specialized CST to provide educational, psychological and/or speech/language evaluations, as needed, during the 2016-2017 school year, at the following rate:

- Any one evaluation: \$550
- Any two evaluations: \$950
- All three evaluations: \$1,350

7.05 Approval for Brett DiNovi & Associates LLC to provide behavioral/educational consultant services, as per the reduced fee schedule in the contract, during the 2016-2017 school year.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Siedlecki
Susan Daniels
Michael Tuman
Jeffrey Warner

STUDENTS: None

SEPARATION OF EMPLOYMENT

Michael Tuman moved, seconded by Jeffrey Warner, to approve the following retirements:

- John Porter, Maintenance, IMMS, effective December 1, 2016
- Kathleen Foster, Technology Coordinator – District, effective May 1, 2017

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Siedlecki
Susan Daniels
Michael Tuman
Jeffrey Warner

LEAVE OF ABSENCE

Jeffrey Warner moved, seconded by Susan Daniels, to approve the following leaves of absence:

- Employee #4057, Extension of Medical LOA, paid, effective December 1-23, 2016, or sooner if doctor permits
- Employee #4163, Medical LOA, paid, effective October 11-27, 2016
- Employee #4163, FMLA LOA, unpaid, effective October 28 through November 30, 2016

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Siedlecki
Susan Daniels
Michael Tuman
Jeffrey Warner

PERSONNEL APPOINTMENTS

Susan Daniels moved, seconded by Michael Tuman, to approve the Personnel Appointment items listed below:

- 11.01 Approval to employ the following individuals, as listed:
 - Anastasia Hanneken, Media Specialist, IMMS, effective December 19, 2016, Step 10 MA+15 of Teacher Salary Guide in the STEA Bargaining Agreement
 - Chuck Horner, Maintenance, IMMS, effective January 3, 2017, Step 1 of Maintenance Salary Guide in the STEA Bargaining Agreement
- 11.02 Approval for Tammy Schwartz and Theresa Waropay to serve as choir volunteers in the district during the 2016-2017 school year.
- 11.03 Approval for Dan Giordano to serve as a Professional Development Presenter during the 2016-2017 school year, in the area of Effective Co-teaching models, at the Curriculum During Year negotiated rate on Schedule B of the STEA Bargaining Agreement.
- 11.04 Approval for Karen Davies, Alexis Holt and Tara Reed to serve as Study Group Advisors, during the 2016-2017 school year, at the Curriculum During School Year negotiated rate on Schedule B of the STEA Bargaining Agreement.
- 11.05 Approval for Megan Szelc to serve as After School Basketball Supervision, and Karen Zbikowski to serve as After School Basketball Supervision Substitute, during the 2016-2017 school year home basketball games, at the Event Supervision rate of \$50 per day, as indicated on Schedule B of the STEA Bargaining Agreement.
- 11.06 Approval for Ryan McCorristin to serve as a Homebound Instructor, as needed during the 2016-2017 school year, at the negotiated rate of the STEA Bargaining Agreement.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Siedlecki
Susan Daniels
Michael Tuman
Jeffrey Warner

PROGRAMS:

Michael Tuman moved, seconded by Jeffrey Warner, to approve the Program items listed below:

- 12.01 Approval of a field trip for 5th grade students to The Franklin Institute on April 6, 2017, to broaden students' learning in areas of prehistory, science curriculum and technology.
- 12.02 Approval for Jen Bergen, a teacher in Chatsworth Elementary School to participate in the observation of the district's Reader's Workshop program on January 10, 2017, with Mary Barnes, Grade 1, IMS, serving as the cooperating teacher.

12.03 Approval to accept funds from the Shamong Foundation for Educational Excellence for the following grants and projects, for the 2016-2017 school year.

NAME	STAFF MEMBER(S)	AMOUNT
Language Arts Mural	Kimberly Shaw-Hartman	\$5,000.00
Mindstorm	Karen Clementi	\$2,540.95
STEM Boxes	Karen Clementi	\$3,334.13
STEM Buddies 2.0	Linda Newman, Jen Wilson	\$2,402.44
	Participating Teachers: Lisa Abramovitz, Mary Barnes, Pat Durelli, Lisa Fuchs, Pam Girgenti, Jennifer Hendron, Michael Kimmel, Kate LaMonaca, Linda Newman, Jennifer Wilson	

Comment: Tim Carroll offered that Karen Davies received a grant through the 9/11 Foundation towards the Franklin Institute field trip.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Siedlecki
Susan Daniels
Michael Tuman
Jeffrey Warner

POLICY

Jeffrey Warner moved, seconded by Susan Daniels, to approve revisions to Policy #5118, Series 5000, Nonresident Students.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Siedlecki
Susan Daniels
Michael Tuman
Jeffrey Warner

USE OF FACILITIES: None

TRANSPORTATION: None

MEETING OPEN TO THE PUBLIC

Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 8:01 p.m. Jennifer Babbitt, STEA President, offered that Karen Clementi also received an award at the JIF Dinner, in recognition for saving a student's life by using the Heimlick maneuver. Melissa Ciliberti closed the public portion of the meeting at 8:02 p.m.

FUTURE DATES

Dates, times and locations of future events were provided, including:

- December 14 Winter Choir Concert, 7:00 p.m., IMMS
- December 15 Winter Chorus & Orff Ensemble Concert, 6:30 p.m., IMS
- December 23 Early Dismissal
- December 26-Jan. 2 Christmas/Winter Break (School Closed)
- January 3 BOE Reorganization Meeting, 7:00 p.m., IMMS
- January 16 MLK Day (School Closed)
- January 19 IMPACT Meeting, 9:15-11:00 a.m., IMMS Media Center

EXECUTIVE SESSION

Michael Tuman moved, seconded by Jeffrey Warner, to adjourn to Executive Session, for the purpose of updates on student matters, at 8:15 a.m. The approximate length of Executive Session is estimated to be 15 minutes. It is the intention of the Board that action may be taken on an item in the area above.

AYES – FOUR NAYS – NONE ABSENT – Jeffrey Siedlecki

RETURN TO PUBLIC SESSION

The Board returned to Public Session at 8:41 p.m.

ADJOURNMENT

Jeff Warner moved, seconded by Michael Tuman, to adjourn the meeting at 8:42 p.m.

AYES – FOUR NAYS – NONE ABSENT – Jeffrey Siedlecki

Respectfully submitted,

Laura Archer
Business Administrator /
Board Secretary