

**SHAMONG TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
JANUARY 17, 2017, 7:00 PM
INDIAN MILLS MEMORIAL SCHOOL**

The Regular Meeting of the Shamong Township Board of Education was called to order at 7:02 p.m. by Board President, Melissa Ciliberti.

ROLL CALL

Melissa Ciliberti, Susan Daniels, Michael Tuman and Jeffrey Warner. Jeffrey Siedlecki was absent.

Others Present:

Christine Vespe, Laura Archer, Tim Carroll, and Robyn Klim.
Student Board Representatives Kayla Brooks (IMMS) and Zach Klym (IMMS)

The flag salute was conducted.

IMMS Student Board Representatives, Kayla Brooks and Zach Klym, provided a report on activities at IMMS, including winter sports, Peer Helpers Breakfast, and Student Council Spirit Day. They also highlighted an event with a Homelessness Speaker, and an activity during which 8th graders made over 500 sandwiches and bagged lunches.

VISITORS

The New Jersey Public Meeting Law was read by Melissa Ciliberti, after which Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:05 p.m. As there were no comments, the public portion of the meeting was closed at 7:06 p.m.

SUPERINTENDENT'S and ADMINISTRATORS' REPORTS

Christine Vespe, Superintendent, provided her monthly report, including the 8th grade activity of over 400 care packages, under the supervision of Lisa Ryan, for Unforgotten Haven, and a speaker from Washington on Homelessness, the district's need for a PARCC accountability action plan, and the Faith-Based Communication Group she initiated and will be ongoing. Dr. Vespe also discussed the new Technology Coordinator and the interview process.

Laura Archer, Business Administrator, provided her monthly report, including information about upcoming Bond Referendum vote, ongoing communication, and budget related issues, as well as a change in the Cafeteria Manager position from Samantha Saville to Holly Morgan, a Shamong resident, promoted from within.

Tim Carroll, Principal – IMMS, provided his monthly report, including information about the new Media Specialist, Students of the Month, and the Spanish Program. He expressed appreciation for the work of Susan Woodend, IMS Spanish Teacher, in covering the Spanish 1 classes for 7th and 8th graders. Mr. Carroll also highlighted the presentation boards posted in the vestibule, made by Art Teacher Luke Bowe, as a Student Celebration area.

Robyn Klim, Director of Pupil Services, provided her monthly report, including ongoing work with Laura Archer on the Special Education budget. She highlighted a dyslexia program taking place in March, and commended the Speech Therapists for the outstanding work being done despite an extremely high caseload.

INFORMATION ITEMS

A Thank You note from STEA was read to the Board of Education.

ROUTINE MATTERS and FINANCIAL REPORTS TO THE BOARD

Jeffrey Warner moved, seconded by Susan Daniels, to approve the minutes of the December 13, 2016 Board meetings, and the following financial reports:

- Board Secretary’s Report for the month of November 2016
- Treasurer’s Report for the month of November 2016
- Budget Transfers for the month of December 2016

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABENT – Jeffrey Siedlecki
 Susan Daniels
 Michael Tuman
 Jeffrey Warner

APPROVAL OF BILLS

Michael Tuman moved, seconded by Jeffrey Warner, to approve the Check Runs dated January 17, 2017.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Siedlecki
 Susan Daniels
 Michael Tuman
 Jeffrey Warner

BUSINESS and FINANCIAL

Susan Daniels moved, seconded by Michael Tuman, to approve the following Business and Financial items.

- 7.01 Approval of travel and related expense reimbursements, in accordance with 6A:23A-7.4.
- 7.02 Approval of a resolution authorizing the Shamong Township Board of Education to enter into the Cooperative Pricing System to be known as the Pennsylvania Education Purchasing Program for Microcomputers (“PEPPM”).
- 7.03 Approval of a resolution accepting the 2015-2016 Financial Audit and CAFRA report, as prepared by Holman, Frenia, Allison, PC.
- 7.04 Approval for Brett DiNovi & Associates, LLC, to provide crisis prevention and intervention training, as needed during the 2016-2017 school year, at the Behavioral Consultant rate of \$110 per hour (one trainer for every eight participants for the 6-hour training), as indicated below:
 - 8 or fewer participants = \$ 660 (one trainer)
 - 16 or fewer participants = \$1,320 (two trainers)
 - 24 or fewer participants = \$1.980 (three trainers)

7.05 Approval for Brett DiNovi & Associates LLC to provide behavioral/educational consultant services, through a Clinical Associate to provide 1:1 Behavior Assistant for a student, at the hourly rate of \$40, during the period of January 3 through June 30, 2017.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Siedlecki
Susan Daniels
Michael Tuman
Jeffrey Warner

STUDENTS: None

SEPARATION OF EMPLOYMENT: None

LEAVE OF ABSENCE

Jeffrey Warner moved, seconded by Susan Daniels, to approve the following leave of absence:

- Employee #4057, Extension of Medical LOA, paid, effective January 1-31, 2017, or sooner if doctor permits

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Siedlecki
Susan Daniels
Michael Tuman
Jeffrey Warner

PERSONNEL APPOINTMENTS

Michael Tuman moved, seconded by Jeffrey Warner, to approve the Personnel Appointment items listed below:

11.01 Approval to employ Nelson Vasquez III as Technology Coordinator, effective May 1, 2017, at an annualized salary of \$95,000 (prorated).

11.02 Approval of Laura Archer as Public Agency Compliance Officer (P.A.C.O.).

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Siedlecki
Susan Daniels
Michael Tuman
Jeffrey Warner

PROGRAMS:

Susan Daniels moved, seconded by Michael Tuman, to approve an ESEA Accountability Action Plan – 2016 Participation Rate, to ensure that district students meet the 95% Participation Rate.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Siedlecki
Susan Daniels
Michael Tuman
Jeffrey Warner

POLICY

Michael Tuman moved, seconded by Jeffrey Warner, to approve the following policy revisions:

- Policy #3542.31, Series 3000, Free or Reduced-Price Lunches
- Policy #4112.8, Series 4000, Nepotism (Instructional Personnel)
- Policy #4212.8, Series 4000, Nepotism (Support Personnel)
- Policy #5114, Series 5000, Suspension & Expulsion / Pupil Due Process

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Siedlecki
 Susan Daniels
 Michael Tuman
 Jeffrey Warner

USE OF FACILITIES: None

TRANSPORTATION: None

MEETING OPEN TO THE PUBLIC

Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:45 p.m. As there were no comments, Melissa Ciliberti closed the public portion of the meeting at 7:45 p.m.

FUTURE DATES

Dates, times and locations of future events were provided, including:

- February 17 Single Session (Student Early Dismissal) / PM In-Service (Staff)
- February 20 Presidents’ Day (School Closed)
- February 21 Board of Education Meeting, IMMS, 7:00 p.m.
- March 1-2 Parent Conferences (Early Dismissal)
- March 10 Single Session (Student Early Dismissal) / PM In-Service (Staff)

EXECUTIVE SESSION: None

ADJOURNMENT

Michael Tuman moved, seconded by Jeffrey Warner, to adjourn the meeting at 8:42 p.m.

AYES – FOUR NAYS – NONE ABSENT – Jeffrey Siedlecki

Respectfully submitted,

Laura Archer
 Business Administrator /
 Board Secretary