

**SHAMONG TOWNSHIP BOARD OF EDUCATION
PUBLIC HEARING and REGULAR MEETING
DECEMBER 16, 2014, 7:00 PM
INDIAN MILLS MEMORIAL SCHOOL**

The Regular Meeting of the Shamong Township Board of Education was called to order at 7:04 p.m. by Board Vice President, Michael Tuman.

ROLL CALL

Jeffrey Siedlecki, Michael Tuman and Jeffrey Warner.
Melissa Ciliberti and Greg Vitagliano were absent.

Others Present:

Christine Vespe, Superintendent
Marie Goodwin, Business Administrator / Board Secretary

The flag salute was conducted.

CORRESPONDENCE: None.

VISITORS

The New Jersey Public Meeting Law was read by Melissa Ciliberti, after which Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:07 p.m. As there were no comments, Melissa Ciliberti closed the public portion of the meeting at 7:07 p.m.

SUPERINTENDENT'S and ADMINISTRATORS' REPORTS

Christine Vespe, Superintendent, advised the Board that Student Board Representatives would be present to provide their reports at the January 20th Board meeting, and that the new BOE member would be present as well. Mrs. Vespe summarized the upcoming QSAC process.

Marie Goodwin, Business Administrator, apologized for the auditor not being present, and explained that there was a conflict in dates with the auditor. She indicated their presentation will be provided at the January 20th Board meeting, but offered that the district did have a clean audit, with only one recommendation, which is for a Fixed Assets review and report to be done. Mrs. Goodwin also provided a Facilities Report on behalf of Todd Hall, as well as a Food Service Report. A report was also given on the Employee Portal, an additional aspect of Systems 3000, which will provide online access to staff members for paystubs, W2's, etc., and will start in January.

Written reports only were provided this month by principals Tim Carroll (IMMS) and Nicole Moore (IMS), as well as Lisa Abramovitz (Curriculum Coordinator) and Nicole Espenberg (Director of Pupil Services).

INFORMATION ITEMS

Committee Reports:

H&SA: Scott Florio, President, provided information on the Holiday Shop at IMS, which was very successful and the kids seemed to love it. The Soccer Tournament, coordinated by Tim Carroll, was a huge success, and raised money for Camp Ocky. There will be an upcoming Coach Purse Bingo, as well as a fundraiser game between staff and the Harlem Wizards.

ROUTINE MATTERS and FINANCIAL REPORTS TO THE BOARD

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve the minutes of the November 18, 2014 Board meetings.

AYES – THREE NAYS – NONE ABSENT – Melissa Ciliberti, Greg Vitagliano

Jeffrey Siedlecki moved, seconded by Michael Tuman, to approve the following financial reports:

- Board Secretary’s Report for the month of October 2014
- Treasurer’s Report for the month of October 2014
- Budget Transfers for the month of October 2014
- Cafeteria Report for the month of October 2014

Roll Call Vote AYES: Jeffrey Siedlecki NAYS – None ABSENT – Melissa Ciliberti
Michael Tuman Greg Vitagliano
Jeffrey Warner

CERTIFICATION by the Board Secretary that as of October 31, 2014, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10(c)3.

Business Administrator / Board Secretary 12/16/14
Date

CERTIFICATION by the District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports, and upon consultation with the appropriate district officials; it is resolved that to the best of the knowledge of the members of the Board of Education, that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-16.10(c)4, and that it appears that sufficient funds are available, subject to funding by the State and Federal Governments, to meet the district’s financial obligations for the remainder of the fiscal year.

Board Vice-President 12/16/14
Date

APPROVAL OF BILLS

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve the Bill List for December 9, 2014.

Roll Call Vote AYES: Jeffrey Siedlecki NAYS – None ABSENT – Melissa Ciliberti
Michael Tuman Greg Vitagliano
Jeffrey Warner

PERSONNEL APPOINTMENTS

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to approve the Personnel Appointment items listed below:

12.01 APPROVE a reduction in hours for Linda Thomas, part-time Business Office Secretary / Bookkeeper position, from 24 hrs/week to 15 hrs/week, effective January 1, 2015.

12.02 APPROVE the following individuals to complete a clinical field experience and intermediate fieldwork in the district, during the 2014-2015 school year, as indicated.

Denise Wiltsee, Drexel University, PreK-4 Certification (Inclusive Setting)
40 observation hours, IMS, January 5 through March 16, 2015
Cooperating Staff Members: Diane Carr and Richelle Macrae, Grade 3

Deanna Gerber, Richard Stockton College of NJ, Elementary Education K-6
80 field experience hours, IMS, January 20 through May 1, 2015
Cooperating Staff Member: Linda Newman, Grade 1

12.03 APPROVE Karen Davies and Kylene Roth to provide Basketball supervision at IMMS, during the 2014-2015 school year, at the Event Supervision rate in the Collective Bargaining Agreement.

12.04 APPROVE the following individuals for the PARCC After School Tutoring Program for students in grades 3-6, as indicated, during the 2014-2015 school year, at Curriculum During Year rate in the Collective Bargaining Agreement.

IMS Teacher:	Diane Carr Pat Durelli	Lisa Fuchs Jessica Simon	Colleen Forrester
IMS Substitute:	Sue Bryan	Colleen Forrester	
IMMS Teacher:	Linda Cleveland Karen Davies	Tara Orichowskyj Megan Szelc	
IMMS Substitute:	Karen Formont Barbara Quimby	Kylene Roth	

12.05 APPROVE the adjustment on the Teacher Salary Guide for Heather Vanderslice to BA+30, effective September 1, 2014.

12.06 APPROVE employment of Robert Scott McIntyre, IMS, Physical Education Teacher, Step 9 MA on the Teachers' Salary Guide, prorated, effective February 1, 2015.

POLICY

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to approve the Policy items listed below:

REVISED POLICIES

14.01 APPROVE revision of Policy #2430, Co-Curricular Activities.

REVISED REGULATIONS

14.02 APPROVE revision of the regulations listed below.

- R2415.04 Parental Involvement: School Level (Elementary)
- R2415.04a Parental Involvement: School Level (Middle School)

Roll Call Vote AYES:	Jeffrey Siedlecki	NAYS – None	ABSENT – Melissa Ciliberti
	Michael Tuman		Greg Vitagliano
	Jeffrey Warner		

TRANSPORTATION: None

USE OF FACILITIES: None

MEETING OPEN TO THE PUBLIC

Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:31 p.m. Jeffrey Siedlecki expressed his thanks to Christine Vespe for her involvement and involvement of the school district during the recent tragedy in Tabernacle, and the support shown to that community. Melissa Ciliberti closed the public portion of the meeting at 7:32 p.m.

EXECUTIVE SESSION

It was determined by the BOE that no Executive Session was necessary.

ADJOURNMENT

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to adjourn the meeting at 7:33 p.m.

AYES – THREE	NAYS – NONE	ABSENT – Melissa Ciliberti, Greg Vitagliano
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Respectfully submitted,

Marie Goodwin
 Business Administrator /
 Board Secretary