

**SHAMONG TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING: OCTOBER 21, 2014, 7:00 PM
INDIAN MILLS MEMORIAL SCHOOL**

The Regular Meeting of the Shamong Township Board of Education was called to order at 7:07 p.m. by Board President, Melissa Ciliberti.

ROLL CALL

Melissa Ciliberti, Jeffrey Siedlecki, Michael Tuman and Jeffrey Warner.
Greg Vitagliano was absent.

Others Present:

Christine Vespe, Marie Goodwin, Lisa Abramovitz, Tim Carroll, Nicole Espenberg, Nicole Moore, Todd Hall.

The flag salute was conducted.

CORRESPONDENCE

A 'Thank You' note from Shawn Tuman, for the gift presented to him by the Board, was read.

STUDENT RECOGNITION

Certificates and award ribbons were distributed to 300 Club Members, which recognizes students who scored 300 on the previous year's NJASK Math and/or Science standardized test.

RECESS

A 15 minute break was taken to allow time for refreshments as celebration of the 300 Club Award winners.

VISITORS

The New Jersey Public Meeting Law was read by Melissa Ciliberti, after which Ms. Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:40 p.m. An STEA Officer asked various questions regarding Source 4 Teachers. Christine Vespe, Superintendent, indicated she would answer all the questions within her Superintendent's Report. The STEA Officer also expressed appreciation for the 300 Club Awards.

SUPERINTENDENT'S and ADMINISTRATORS' REPORTS

Superintendent's Report: Christine Vespe reported on the Passionately Pink event on October 17th, from which \$728 was raised by staff and students. She also reported on the details of Janet's Law, and the requirement of an AED plan which has been developed for the district, as well as on a security walk-through by a retired state police officer to observe what suggestions could be made for the district. Mrs. Vespe then explained the Source 4 Teachers program.

Testing Report: Tim Carroll reported on the previous year's NJASK scores.

Business Administrator Report: Marie Goodwin distributed a Facility Report to the Board members from last month. She recognized Todd's hard work and all the work that was done by him and the custodial staff in the summer. Todd Hall reported on installation and updates of Smartboards and the phone system. Ms. Goodwin indicated there would be a Technology Report provided by Kathleen Foster at a future Board meeting, but recognized the great job being done by the new computer technician, Kristjan Gatewood. Melissa Ciliberti added that most of the Board members took a tour of the buildings recently, and commented on how wonderful they look. Ms. Goodwin also pointed out that there is a motion on the agenda for sale of SRECs.

ROD Grant Update: Marie Goodwin asked the district's architect, George Dutphie, to report on details of the grants approved, financing, and the process for proceeding with building changes, including security updates at both buildings, air conditioning of IMS classrooms, and door replacement. Once funding is approved by the Board in November, the district can proceed in securing bids for the projects.

IMS Principal Report: Nicole Moore commented on the success of the H&SA Back to School Picnic at IMS, and thanked Scott and the H&SA staff. She also reported on a 'Respect' assembly held last week, which involved yo-yo's used for tricks, and the success of yo-yo sales, of which proceeds are used to pay for the next school's program.

IMMS Principal Report: Tim Carroll read an email from a parent regarding the kindness and compassion shown by administration and 7th/8th grade teachers while their child dealt with concussion recovery. Mr. Carroll also reported on the success of the IMAGE program at IMMS, as well as an event at IMMS on October 6th, Stomp Out Bullying Day Internationally. Michael Tuman asked if the Mock Trial program will continue. Mr. Carroll wasn't sure, but said he would check into it.

Curriculum Coordinator Report: Lisa Abramovitz reported on two teacher in-service days in the last eight weeks, and the programs/training delivered during those days. She also outlined the plan for the upcoming November in-service.

Director of Pupil Services' Report: Nicole Espenberg indicated Special Education reporting was in compliance. She also discussed special education language arts information, as well as IMPACT meetings, and the NJSMART process.

INFORMATION ITEMS: No Committee or Delegate reports.

ROUTINE MATTERS and FINANCIAL REPORTS TO THE BOARD

Michael Tuman moved, seconded by Jeffrey Siedlecki, to approve the minutes of the September 23, 2014 Board meetings.

AYES – FOUR

NAYS – NONE

ABSENT – Greg Vitagliano

Michael Tuman moved, seconded by Jeffrey Warner, to approve the following financial reports:

- Board Secretary’s Report for the month of August 2014
- Treasurer’s Report for the month of August 2014
- There were no Budget Transfers for the month of August 2014

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Greg Vitagliano
 Jeffrey Siedlecki
 Michael Tuman
 Jeffrey Warner

APPROVAL OF BILLS

Michael Tuman moved, seconded by Jeffrey Siedlecki, to approve the Bill List for Oct. 21, 2014.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Greg Vitagliano
 Jeffrey Siedlecki
 Michael Tuman
 Jeffrey Warner

VII. BUSINESS and FINANCIAL

Michael Tuman moved, seconded by Jeffrey Warner, to approve the following Business and Financial items.

- 7.01 APPROVE travel and related expenses in accordance with State of NJ Assembly Bill #5.
- 7.02 APPROVE Resolution #3-2014 authorizing Marie Goodwin, BA/Board Secretary to engage the services of a disclosure specialist to complete the Disclosure Audit.
- 7.03 APPROVE the appointment of Phoenix Advisors, LLC, to provide services needed to complete the Disclosure Audit.
- 7.04 APPROVE Resolution #4-2014 for the annual Comprehensive Maintenance Plan to be completed based on the NJ Department of Education requirements.
- 7.05 APPROVE to hereby authorize Marie Goodwin, Business Administrator / Board Secretary to sell Solar Renewable Energy Credits (SRECs). The sales will be reported to the Board of Education subsequent to each sale at the next scheduled Board meeting.
- 7.06 APPROVE the firm Source4Teachers as a professional service provider, to provide substitute teachers and staff, effective November 17, 2014.
- 7.07 APPROVE acceptance of funds for small grants and projects, awarded by the SFEE, in the total amount of \$18,008.36, as listed below.

Inspiring Excellence in Math (IMS).....	\$ 150.00K. Clementi, M. Kimmel
5 th – 6 th Battle of the Books (IMMS).....	\$ 670.65M. Linck
Lego Learners (IMS).....	\$ 687.95J. Babbitt
7 th – 8 th Battle of the Books (IMMS).....	\$ 743.52M. Linck
Memory Books (IMMS).....	\$ 1,170.00C. Campeau
STEM Buddies (IMS).....	\$ 1,767.00P. Durelli, L. Newman, J. Wilson
Coding Kids (IMS)	\$12,819.24J. Babbitt

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Greg Vitagliano
 Jeffrey Siedlecki
 Michael Tuman
 Jeffrey Warner

STUDENTS

Jeffrey Siedlecki moved, seconded by Michael Tuman, to approve Students items as listed below:

8.01 APPROVE the following tuition contract for out-of-district placement for the 2014-2015 school year:

- Student #212370 Mt. Laurel School District, in the amount of \$24,699.50

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Greg Vitagliano
 Jeffrey Siedlecki
 Michael Tuman
 Jeffrey Warner

SEPARATION OF EMPLOYMENT

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve Separation of Employment item as listed below.

9.01 APPROVE the resignation of Brian Capoferri, IMS, effective October 15, 2014.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Greg Vitagliano
 Jeffrey Siedlecki
 Michael Tuman
 Jeffrey Warner

LEAVE OF ABSENCE: None.

CHANGE OF ASSIGNMENT: None.

PERSONNEL APPOINTMENTS

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve the Personnel Appointment items listed below.

12.01 APPROVE Greg Davies as Custodian, IMS, Step 1 on the Custodian Salary Guide, prorated, effective November 17, 2014 through June 30, 2015, contingent submission of all required paperwork.

12.02 APPROVE Francis Centrone and Beth Rollins as Substitute Teachers for the 2014-2015 school year.

12.03 APPROVE Greg Davies and Gabrielle Ruble as Substitute Custodians for the 2014-2015 school year.

12.04 APPROVE the individuals listed on the attached exhibit as volunteers in the district for the 2014-2015 school year.

12.05 APPROVE the following individuals to complete observation experiences in the district, during the 2014-2015 school year, as indicated.

Hannah Carr, Richard Stockton College of NJ, Speech
25 observation hours, during the 2014-2015 school year
Cooperating Staff Member: Leslie Firicano, IMMS Speech

Matthew Paris, Rider University, Teacher Preparation Program
6 observation hours, during October-December 2014
Cooperating Teachers: IMMS Social Studies & Science,
as selected by Principal

12.06 APPROVE the following salary adjustments, effective September 1, 2014.

Brian Davis..... Step 6
Nicole Dennis Step 6
Lisa Fuchs..... Step 12
Jennifer Hendron..... Step 4
Lisa Scott Step 9
Heather Vanderslice..... Step 2

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Greg Vitagliano
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

PROGRAMS

Jeffrey Siedlecki moved, seconded by Michael Tuman, to approve the Program item listed below.

13.01 APPROVE NJ Quality Single Accountability Continuum (NJQSAC) Statement of Assurance, for the 2014-2015 school year. **EXHIBIT 13A**

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Greg Vitagliano
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

POLICY

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve the Policy items listed below.

NEW POLICIES – FIRST READING

14.01 APPROVE First Reading of Policy #3542.1, Wellness and Nutrition.

NEW POLICIES – SECOND READING

14.02 APPROVE Second Reading of the policies listed below:

- 1581Victim of Domestic or Sexual Violence Leave
- 3283Electronic Communication Between Teaching Staff Members & Students
- 4283Electronic Communication Between Support Staff Members & Students
- 5613Removal of Students for Assaults with Weapons Offenses

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Greg Vitagliano
 Jeffrey Siedlecki
 Michael Tuman
 Jeffrey Warner

TRANSPORTATION: None.

USE OF FACILITIES: None.

MEETING OPEN TO THE PUBLIC

Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 8:50 p.m. The H&SA President congratulated the district on their NJASK scores, and also reported on other H&SA events, such as the NED Show, Read Across America, and the Book Fair. He also provided information for upcoming events.

EXECUTIVE SESSION

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to adjourn to Executive Session at 8:55 p.m. to discuss personnel matters. The approximate length of Executive Session was estimated to be 30 minutes. It was the intention of the Board that action would not be taken on the item listed above.

AYES – FOUR NAYS – NONE ABSENT – Greg Vitagliano

XX. ADJOURNMENT

Jeffrey Warner moved, seconded by Jeffrey Siedlecki to adjourn the meeting at 9:30 p.m.

Respectfully submitted,

 Marie Goodwin
 Business Administrator /
 Board Secretary