

**SHAMONG TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
OCTOBER 15, 2013
7:00 PM
INDIAN MILLS MEMORIAL SCHOOL**

The Regular Meeting of the Shamong Township Board of Education was called to order at 7:10 PM by Board President Melissa Ciliberti who announced, "The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice to the Central Record and Burlington County Times."

Announcement: This meeting is being audio taped.

ROLL CALL

Melissa Ciliberti, Jeffrey Siedlecki, Michael Tuman, Greg Vitagliano and Jeffrey Warner

Others Present:

Christine Vespe, Superintendent
Michael Mados, Business Administrator
Lisa Abramovitz, Curriculum Coordinator
Timothy Carroll, Principal Principal IMMS
Nicole Espenberg, Director of Pupil Services
Nicole Moore, Principal IMS
Emily Barnes, Seneca Student Representative

The flag salute was conducted.

STUDENT RECOGNITION

The Board recognized students who achieved a score of 300 in the area of Math and/or Science on the NJ ASK testing during the 2012-2013 school year.

STUDENT REPRESENTATIVES TO BOARD OF EDUCATION

Emily Barnes, Seneca Student Representative, gave a report on the month's activities.

PRESENTATIONS

Christine Vespe reported on annual Violence & Vandalism Report for 2012-2013 in the district.

Christine Vespe spoke about the District Goals for the 2013-2014 school year.

Mr. Carroll provided an overview of the District's Testing Report, including test results, test result requirements of the No Child Left Behind legislation and the district's plans for improvement in the area of testing..

SUPERINTENDENT'S REPORT

Personnel

MOTIONS FOR PERSONNEL ITEMS #1-8, as listed below:

1. APPROVE medical leaves of absence for the following individuals:
 - June Crowell, IMS, Teacher Assistant
Paid, effective October 16-31, 2013
Unpaid, effective November 1, 2013
 - Jennifer Lee Hendron, IMS, Grade 1
Paid, effective February 18 – March 10, 2014
 - Jacquelyn Johnson, BOE, Administrative Secretary
Paid, effective November 12-27, 2014, or sooner if doctor permits
2. APPROVE family leave of absence, in accordance with Federal and/or NJ State FMLA for the following individual:
 - Jennifer Lee Hendron, IMS, Teacher Assistant
Unpaid, effective March 11 – April 25, 2014
3. APPROVE extension of leave of absence, for the following individual:
 - Katie Amacher, IMS, Grade 2
Unpaid, effective January 2 – June 30, 2014
4. APPROVE the return from leave of absence for the following individuals:
 - Sue Bryan, IMS, Computer Teacher, effective September 1, 2014
 - June Crowell, IMS, Teacher Assistant, effective November 4, 2014
5. APPROVE to extend the employment contract of the following individual:
 - a. Marlana Moore, IMS, Grade 2 Leave Replacement
effective January 2 – June 30, 2014

- 6. APPROVE the following individuals as district substitutes for the 2013-2014 school year, contingent on submission of required documentation:

SUBSTITUTE TEACHER:

Laura Oattes Kim Rosenberg Daniel Williams

- 7. APPROVE the following individuals as district volunteers for the 2013-2014 school year:

Diana Broderick	Anne-Marie Pifer
Lisa Dallara	Holly Robbins
Michelle Mason	Tammy Schwartz
Jeanine Matthiessen	Anna Stanton
Melinda Mehigan	Melissa Walsh
Jannel Oravets	Julie Winters

- 8. APPROVE an Affiliation Agreement, between Shamong Township School District and The Richard Stockton College of New Jersey, for students to participate in sponsor internships, clinical education placements, and field work programs in Health Services delivery, during the 2013-2014 school year.

Motion_____ Second_____

Roll Call Vote:

A. CURRICULUM

MOTIONS FOR CURRICULUM ITEMS #1-3, as listed below:

- 1. APPROVE Karen Davies to provide Homebound Instruction to district students, as needed, during the 2013-2014 school year, at the negotiated rate on Schedule B of the Collective Bargaining Agreement.
- 2. APPROVE the individuals listed below to serve as Mentor Teachers for the staff members indicated, during participation in the Provisional Teacher Program in the 2013-2014 school year:

Denise Geoghegan Traci Mendez
 Kara Lafferty..... Marlana Moore

- 3. APPROVE the district's 2013-2014 Nursing Services Plan. **EXHIBIT 12B.1**

Motion_____ Second_____

Roll Call Vote:

XIII. SCHOOL BUSINESS ADMINISTRATOR'S REPORT and RECOMMENDATIONS FOR BOARD ACTION

A. FINANCE / INSURANCE / BUSINESS

MOTIONS FOR FINANCE/INSURANCE/BUSINESS ITEMS #1-3, as listed below:

1. APPROVE the acceptance and filing of the Comprehensive Annual Financial Report for the fiscal year ending June 30, 2013. **EXHIBIT 123.1**
2. APPROVE the withdrawal of Student #212222 from BCSSD-Lumberton campus, effective November 6, 2013.
3. APPROVE Student #212222 to attend Brookfield Elementary School, at a daily rate of \$275, effective November 11, 2013.

Motion_____ Second_____

Roll Call Vote:

XIV. GENERAL INFORMATION

A. ADMINISTRATIVE

- Principal's Report: IMS **EXHIBIT 14A.1**
- Principal's Report: IMMS
- Director of Pupil Services Report..... **EXHIBIT 14A.3**
- Curriculum Coordinator Report..... **EXHIBIT 14A.4**
- School Business Administrator Report
 - Buildings & Grounds Report

B. UPCOMING EVENTS

- November 15..... Lifetouch Picture Retakes
Student Council Dance, IMMS, 7:00-9:30 p.m.
- November 20..... Fall Sports Banquet, IMMS, 6:00 p.m.
- November 21-26..... Parent Conferences / Early Dismissal
- November 27..... Early Dismissal
- November 28-29..... Thanksgiving Holiday (School Closed)

XV. COMMITTEE REPORTS

XVI. OLD BUSINESS

XVII. NEW BUSINESS

for the 2013-2014 school year.

14. APPROVE travel and related expenses, in accordance with State of NJ Assembly Bill No. 5, as follows:

<u>EVENT</u>	<u>DATE</u>	<u>ESTIMATED COST</u>	<u>NUMBER OF EMPLOYEES</u>
West Jersey Reading Council	10/23/13	\$43 reg. plus actual mileage @ current OMB rate	3
Engaging Approaches to Non-Fiction Writing	10/24/13	\$195 reg. plus actual mileage @ current OMB rate	1
School Safety Team (Climate)	10/28/13	\$149 reg. plus actual mileage @ current OMB rate	2
American Council on the Teaching of Foreign Language Convention	11/22/13	\$190 reg.	1
BER: Strengthen Student Writing	12/12/13 11/22/13	\$225 reg. plus actual mileage @ current OMB rate	1
Build a Sense of Community	1/22/14	\$149 reg. plus actual mileage @ current OMB rate	1
School Safety Team (Climate)	2/12/14	\$149 reg. plus actual mileage @ current OMB rate	1

15. APPROVE the District Goals for the 2013-2014 school year indicated in the Action Plans, as per attached exhibit.

Roll Call Vote: AYES- Melissa Ciliberti
Jeff Siedlecki
Michael Tuman
Greg Vitagliano
Jeffrey Warner

NAYS-NONE

Curriculum

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve the following motions for Personnel Items #1-4, as listed below.

1. ADOPT the revised 2013-2014 school calendar to reflect the following:
 - April 14th Early Dismissal / Parent Conferences (Day)
 - April 15th Early Dismissal / No Parent Conferences

- April 16th Early Dismissal / Parent Conferences (Day & Evening)
2. APPROVE Sherri Cohen to serve as a Homebound Instructor, during the 2013-2014 school year, at the Home Instruction rate in the collective bargaining agreement.
 3. APPROVE Sarah Zahoroiko, a student in the Introduction to the Teaching Profession at Burlington County College, to complete classroom observation, as required by BCC, during October and November 2014. The observation will take place in the classroom of Lara Abeyta, IMMS Art Teacher, with approval by Tim Carroll, IMMS Principal.
 4. APPROVE the district's NJ QSAC Statement of Assurance, for school year 2013-2014, as per attached exhibit.

Roll Call Vote: AYES- Melissa Ciliberti NAYS-NONE
 Jeff Siedlecki
 Michael Tuman
 Greg Vitagliano
 Jeffrey Warner

SCHOOL BUSINESS ADMINISTRATOR'S REPORT

Finance/Insurance/Business

Jeffrey Siedlecki moved, seconded by Michael Tuman, to approve motions for Finance/Insurance/Business Items #1-5, as listed below.

4. APPROVE Resolution #3-1314, for the annual Comprehensive Maintenance Plan, to be completed based on NJ Department of Education requirements.
5. APPROVE Out-of-District placement at Howell Township Public School District, for student #213262, at a rate of \$21,971, effective September 23, 2013 through June 19, 2014.
6. ACCEPT funds awarded by the Shamong Foundation for Educational Excellence, in the amount of \$1,375, for a cart to be purchased for holding Chromebooks previously funded and approved for use by 1st and 2nd grade teachers at IMS.
7. APPROVE Educational Based Services (EBS) as a professional service provider for speech services during the 2013-2014 school year.
8. ACCEPT funds, awarded by the Home & School Association, for Wish List requests, as indicated below.

Kindergarten: Medford Units of Study IMS.....\$ 2,126.72
 (Reading/Language Arts)

COMMITTEE REPORTS

Jeffrey Siedlecki spoke about the upcoming “Beat the Winter Blues” Fundraiser, has been scheduled for March 7, 2014.

Home and School Representatives gave a report on the item requests that have been submitted by teachers.

OLD BUSINESS**NEW BUSINESS**

MEETING OPEN TO THE PUBLIC from 8:25 pm to 8:28 pm.

A parent and former president of the Board of Education, congratulated the students for their achievements. He then encouraged the Board and the STEA to complete the process of negotiations with fact finding, and he relayed that he was glad to see everyone working together.

A parent spoke about her daughter being upset to see a rally in the school. The parent went on to say that it would be better if the negotiations stayed between the Board and the STEA, and not to involve the students.

EXECUTIVE SESSION

Michael Tuman moved, seconded by Jeffrey Warner, to adjourn to Executive Session at 8:28 p.m. to discuss personnel, negotiation and legal matters. Minutes of this closed session will be kept and will be disclosed to the public when the reasons for confidentiality no longer exist.

AYES-ALL

NAYS-NONE

ADJOURMENT

Michael Tuman moved, seconded by Greg Vitagliano, to come out of Executive Session and adjourn the meeting at 9:10 p.m.

AYES-ALL

NAYS-NONE

Respectfully submitted,

Michael J. Mados
Business Administrator